

# **General Licensing Sub-Committee**

## **Agenda**

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**Date:** Thursday, 15th March, 2012  
**Time:** 10.00 am  
**Venue:** The Whitaker Room, The Heritage Centre, Roe Street,  
Macclesfield SK11 6UT

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The agenda is divided into two parts. Part 1 is taken in the presence of the public and press. Part 2 items will be considered in the absence of the public and press for the reasons indicated on the agenda and at the foot of each report.

### **PART 1 – MATTERS TO BE CONSIDERED WITH THE PUBLIC AND PRESS PRESENT**

1. **Appointment of Chairman**

To appoint a Chairman for the meeting.

2. **Apologies for Absence**

To receive any apologies for absence.

3. **Declarations of Interest**

To provide an opportunity for Members and Officers to declare any personal and/or prejudicial interests and for Members to declare if they have pre-determined any item on the agenda.

4. **Application for a Sexual Entertainment Venue Licence - Schedule 3, Local Government (Miscellaneous Provisions) Act 1982 - S T Lounge Gentlemens Club & Champagne Bar, 16 Grove Street, Wilmslow, Cheshire (Pages 1 - 142)**

To consider an application for a Sexual Entertainment Venue Licence made by Van Leisure Ltd in respect of S T Lounge Gentlemen's Club & Champagne Bar, 16 Grove Street, Wilmslow, Cheshire.

### **THERE ARE NO PART 2 ITEMS**

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For requests for further information

**Contact:** Julie Zientek  
**Tel:** 01270 686466  
**E-Mail:** [julie.zientek@cheshireeast.gov.uk](mailto:julie.zientek@cheshireeast.gov.uk)

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## CHESHIRE EAST COUNCIL

### REPORT TO: GENERAL LICENSING SUB-COMMITTEE

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<b>Date of Meeting:</b>	Thursday 15 <sup>th</sup> March 2011
<b>Report of:</b>	Mrs N Cadman, Licensing Officer
<b>Subject/Title:</b>	<b>Application for a Sexual Entertainment Venue Licence Schedule 3, Local Government (Miscellaneous Provisions) Act 1982 - S T Lounge Gentlemens Club &amp; Champagne Bar, 16 Grove Street, Wilmslow, Cheshire.</b>

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#### **1.0 Report Summary**

- 1.1 The report provides details of an application for a Sexual Entertainment Venue Licence together with information as to representations received in relation to the application.

#### **2.0 Recommendations**

- 2.1 The General Licensing Sub-Committee is requested to:
- 2.1.1 consider all of the relevant information including the submissions made both by the applicant and by objectors; and
- 2.1.2 determine the application for a Sexual Entertainment Venue Licence made by Van Leisure Ltd in respect of S T Lounge Gentlemen's Club & Champagne Bar, 16 Grove Street, Wilmslow, Cheshire.

#### **3.0 Reasons for Recommendations**

- 3.1 The General Licensing Sub-Committee has the delegated authority to determine this application in accordance with the provisions of Schedule 3 to the Local Government (Miscellaneous Provisions) Act 1982.

#### **4.0 Wards Affected**

- 4.1 Wilmslow West & Chorley

#### **5.0 Local Ward Members**

Cllr Gary Philip Barton  
Cllr Wesley Fitzgerald

#### **6.0 Policy Implications**

- 6.1 The Council has adopted the amendments to Schedule 3 of the Local Government (Miscellaneous Provisions) Act 1982 ('the 1982 Act') made by section 27 of the Policing and Crime Act 2009.
- 6.2 The Council has adopted a policy in relation to the licensing of sexual entertainment venues; a copy of this policy is attached as Appendix A.

**7.0 Financial Implications (Authorised by the Director of Finance and Business Services)**

7.1 Not applicable.

**8.0 Legal Implications (Authorised by the Borough Solicitor)**

8.1 On 24<sup>th</sup> February 2011 the Council resolved that the provisions of Schedule 3 of the Local Government (Miscellaneous Provisions) Act 1982, as amended by section 27 of the Policing and Crime Act 2009, be adopted and shall apply within the Borough of Cheshire East with effect from 4<sup>th</sup> April 2011.

8.2 'Sexual Entertainment Venue' is defined within Schedule 3 of the Local Government (Miscellaneous Provisions) Act 1982 (as amended) ('the Act') as "any premises at which relevant entertainment is provided before a live audience for the financial gain of the organiser or the entertainer." 'Relevant Entertainment' means "any live performance or live display of nudity which is of such a nature that, ignoring financial gain, it must reasonably be assumed to be provided solely or principally for the purpose of sexually stimulating any member of an audience (whether by verbal or other means)."

8.3 Paragraph 12 of Schedule 3 to the 1982 Act prescribes that a licence for a sexual entertainment venue shall not be granted to:

(a) a person under the age of 18; or

(b) to a person who is for the time being disqualified under paragraph 17(3) of the Schedule; or

(c) to a person, other than a body corporate, who is not resident in an EEA state, or was not so resident throughout the period of six months immediately preceding the date when the application was made; or

(d) to a body corporate which is not incorporated in an EEA state; or

(e) to a person who had, within a period of twelve months immediately preceding the date when the application was made, been refused the grant or renewal of a licence for the premises, vehicle, vessel or stall in respect of which the application is made, unless the refusal has been reversed on appeal.

8.4 Paragraph 12 of Schedule 3 also provides that the authority may refuse (i) an application for the grant or renewal of a licence on one or more of the grounds listed at (a) to (d) below; and (ii) an application for a transfer on either or both of the grounds at (a) and (b):

(a) that the applicant is unsuitable to hold the licence by reason of having been convicted of an offence or for any other reason;

(b) that if the licence were to be granted, renewed or transferred the business to which it relates would be managed by or carried on for the benefit of a person, other



than the applicant, who would be refused the grant, renewal or transfer of such a licence if he made the application himself;

(c) that the number of sex establishments, or of sex establishments of a particular kind, in the relevant locality at the time the application is made is equal to or exceeds the number which the authority consider is appropriate for that locality;

(d) that the grant or renewal of the licence would be inappropriate, having regard

- (i) to the character of the relevant locality; or
- (ii) to the use to which any premises in the vicinity are put; or
- (iii) to the layout, character or condition of the premises, vehicle, vessel or stall in respect of which the application is made.

8.5 Paragraph 8 of Schedule 3 provides that the Council may grant a licence for the use of premises as a sex establishment 'on such terms and conditions and subject to such restrictions as may be so specified.' (subject to the requirement that conditions may not duplicate requirements or prohibition which are, or could be, imposed under the Regulatory Reform (Fire Safety) Order 2005). Paragraph 13 of Schedule 3 provides the Council with the power to prescribe standard conditions applicable to licences for sex establishments. The Council had prescribed a set of standard conditions in relation to sexual entertainment venues; these are set out within Appendix 3 of the Council's policy (attached as Appendix A to this report). Where the Council has determined a set of standard conditions, every such licence granted by the authority shall be presumed to have been granted subject to the standard conditions unless they have been expressly excluded or varied. As is recognised by the Home Office Guidance (paragraph 3.42) in cases where a sexual entertainment venue also holds a licence under the Licensing Act 2003, local authorities should avoid duplicating licence conditions and should ensure that conditions imposed on each licence are relevant to the activities authorised by that licence.

8.6 With the exception of a decision to refuse an application on a ground specified in paragraph 12(3)(c) or (d) (see paragraph 8.4 above), an applicant for the grant of a licence whose application is refused has the right to appeal the decision to a magistrates' court within twenty-one days.

8.7 In March 2010 the Home Office issued guidance in relation to sexual entertainment venues. Whilst not a statutory requirement, local authorities have been encouraged by the Home Office to have regard to the guidance when exercising their functions. Paragraph 3.53 of the guidance highlights the requirement that local authorities ensure compliance with the Provision of Services Regulations 2009 when applying the licensing provisions in Schedule 3 of the 1982 Act.

8.8 When making a decision consideration must be given to the applicant's rights under the European Convention on Human Rights. Article 1 of the First Protocol (peaceful enjoyment of possessions) and Article 10 (freedom of expression) are rights which may be relevant. The Home Office guidance suggests that 'local authorities would be well advised to consider whether any interference with the applicant's rights under Article 10 or Article 1, Protocol 1 of the European Convention on Human Rights is necessary and proportionate for the prevention of crime and disorder, for the protection of health or morals or for the protection of the rights and freedoms of others or, in the case of Article 1, Protocol 1, can be justified in the general interest.' In addition Article 6 will be relevant to the hearing of the case, i.e. right to a fair hearing.

- 8.9 The Council has exercised its discretion and has determined to provide the objectors to the application the opportunity to speak at the hearing. Details of the objections received by the Council within the 28 day consultation period are appended at appendices E – Q.

## **9.0 Risk Management**

- 9.1 The legal risks are set out within paragraph 8.0 above.

## **10.0 Background and Options**

- 10.1 The application for a Sexual Entertainment Venue Licence in relation to premises known as S T Lounge Gentlemen's Club & Champagne Bar, 16 Grove Street, Wilmslow, was received by the Council on 23<sup>rd</sup> December 2011.
- 10.2 In accordance with paragraph 10(8) of Schedule 3 of the 1982 Act, a notice of the application was published in a local newspaper circulating in the Council's area within seven days of the date of the application. In addition, a site notice was displayed at the premises in accordance with paragraph 10(10).
- 10.3 The application is to provide the following forms of 'relevant entertainment' with full nudity, i.e. lap dancing, pole dancing and strip shows. The hours applied for are as follows:

Monday to Thursday 10.00 to 03.30  
Friday and Saturday 10.00 to 04.00  
Sunday 12.00 to 03.30

A copy of the application form is attached as Appendix B. The application was accompanied by an operating manual in relation to the premises, a copy of which is attached as Appendix C.

- 10.4 A Premises Licence under the Licensing Act 2003 in relation to the premises was transferred to the applicant on 15<sup>th</sup> May 2009. The Premises Licence is subject to a number of conditions in relation to the provision of 'adult entertainment.' A copy of the Premises Licence Summary and the conditions attached to the licence are attached at Appendix D.
- 10.5 In accordance with paragraph 10(14) of Schedule 3 to the 1982 Act, a copy of the application was sent to the Police. The following comments in relation to the application have been provided to the Council by the Police

*The establishment currently operates under a Premises Licence in accordance with the Licensing Act 2003 with agreed conditions which were arranged when the application was first applied for, whilst Police accept that the new conditions which will automatically be attached as part of Cheshire East Borough Council policy under Schedule 3 of the Local Government (Miscellaneous Provisions) Act 1982, police would ask that condition 34 from the Premises Licence be retained and has been agreed with the applicant.*

*34. Where performers who are not being collected from the door of the premises by taxi or other transport, they will be chaperoned back to their vehicles by escorts*

*provided by the licence holder. This is necessary as there is no car park within sight of the premises and for the safety of the persons performing in the premises.*

*This application meets the four licensing objectives to the satisfaction of the Police and providing the above is met there are no Police representations.*

*There are no Police objections.*

The Council has received written notification from the applicants that the condition recommended by the Police recommended is agreed.

- 10.6 The Council has received thirteen letters of objection in relation to the application within the twenty-eight day consultation period; details of these objections are appended to this report.
- 10.7 In accordance with paragraph 10(18) of Schedule 3, in considering any application for the grant of a licence the Council is required to have regard to any observations submitted to it by the Police and any objections of which notice has been sent to it under sub-paragraph 10(15).
- 10.8 The options which are available to the General Licensing Sub-Committee when considering this application are as follows:
- 10.8.1 to grant the sexual entertainment venue licence subject to the standard conditions prescribed by the Council;
- 10.8.2 to grant the sexual entertainment venue licence subject to the standard conditions prescribed by the Council as varied by the Sub-Committee;
- 10.8.3 to grant the sexual entertainment venue licence subject to the standard conditions prescribed by the Council (whether varied or not) and subject to further additional express condition(s);
- 10.8.4 to grant the sexual entertainment venue licence subject to express condition(s) determined by the Sub-Committee (i.e. the prescribed standard conditions are expressly excluded).
- 10.8.5 to refuse the grant of a sexual entertainment venue licence.

## **11.0 Access to Information**

The background papers relating to this report can be inspected by contacting the report writer:

Name: Mrs N Cadman  
Designation: Licensing Officer  
Tel No: 01270 685957  
Email: [nikki.cadman@cheshireeast.gov.uk](mailto:nikki.cadman@cheshireeast.gov.uk)

The Home Office Guidance "Sexual Entertainment Venues" is available on the Council's website, [www.cheshireeast.gov.uk](http://www.cheshireeast.gov.uk)

## **APPENDICES**

Appendix A:	Cheshire East Borough Council policy on the licensing of sexual entertainment venues
Appendix B:	Application form
Appendix C:	Operating manual
Appendix D:	Premises Licence Summary and conditions attached to Licence
Appendices E- Q:	Objections
Appendices R - S:	Plans of area

## Appendix A



# **CHESHIRE EAST BOROUGH COUNCIL**

## **POLICY ON THE LICENSING OF SEXUAL ENTERTAINMENT VENUES**

**Schedule 3, Local Government  
(Miscellaneous Provisions) Act 1982 (as  
amended)**

## **1.0 PREFACE**

- 1.1 On 24<sup>th</sup> February 2011 Cheshire East Borough Council resolved to adopt the amendments to Schedule 3 of the Local Government (Miscellaneous Provisions) Act 1982 ('the 1982 Act') by section 27 of the Policing and Crime Act 2009 with effect from 4<sup>th</sup> April 2011.
- 1.2 Any person wishing to operate a Sexual Entertainment Venue as defined by Schedule 3 requires a licence, unless the requirement for a licence has been waived by the Council. This document sets out the Council's policy in relation to the licensing of Sexual Entertainment Venues within its administrative area.
- 1.3 A consultation on this policy was undertaken between October 2010 and February 2011 and was formally adopted on 7<sup>th</sup> March 2011.
- 1.4 This policy will be kept under review and amendments proposed in the light of any changes in the relevant legislative provisions.

## **2.0 INTRODUCTION**

- 2.1 It is intended that this policy will be a guide for both applicants and those other parties who have an interest in the licensing of sexual entertainment venues. Whilst the policy provides framework guidance, the Council, as the Licensing Authority, will ultimately determine each individual application on its own merits.
- 2.2 Cheshire East has a population of 358,900 and covers an area of 116,638 hectares. Cheshire East's administrative area contains the industrial town of Crewe, the old mill towns of Macclesfield, Bollington and Congleton, the market towns of Nantwich, Knutsford and Sandbach, the salt town of Middlewich, the town of Wilmslow as well as the smaller settlements of Holmes Chapel, Alsager and Poynton.

## **3.0 POLICY**

### **3.1 Meaning of 'Sexual Entertainment Venue'**

'Sexual Entertainment Venue' is defined within Schedule 3 of the Local Government (Miscellaneous Provisions) Act 1982 (as amended) ('the Act') as "any premises at which relevant entertainment is provided before a live audience for the financial gain of the organiser or the entertainer." The following are not Sexual Entertainment Venues for the purpose of Schedule 3 of the Act

- (a) sex cinemas and sex shops;
- (b) premises at which the provision of relevant entertainment as mentioned in sub-paragraph (1) is such that, at the time in question and including any relevant entertainment which is being so provided at that time—
  - (i) there have not been more than eleven occasions on which relevant entertainment has been so provided which fall (wholly or partly) within the period of 12 months ending with that time;
  - (ii) no such occasion has lasted for more than 24 hours; and
  - (iii) no such occasion has begun within the period of one month beginning with the end of any previous occasion on which relevant entertainment has been so provided (whether or not that previous occasion falls within the 12 month period mentioned in sub-paragraph (i));

### 3.2 Relevant Entertainment

'Relevant Entertainment' means "any live performance or live display of nudity which is of such a nature that, ignoring financial gain, it must reasonably be assumed to be provided solely or principally for the purpose of sexually stimulating any member of an audience (whether by verbal or other means)."

In accordance with the Guidance from the Home Office, the Council expects that 'Relevant Entertainment' will generally apply to the following types of activity:

- Lap dancing;
- Pole dancing;
- Table dancing;
- Strip shows;
- Peep shows;
- Live sex shows

However this list is not exhaustive and, taking into account that the exact nature of these descriptions may vary, each case will have to be dealt with on its own merits.

### 3.4 Mandatory grounds for refusal

Paragraph 12 of Schedule 3 to the 1982 Act prescribes that a licence for a sexual entertainment venue shall not be granted to:

- (a) a person under the age of 18; or

(b) to a person who is for the time being disqualified under paragraph 17(3) of the Schedule; or

(c) to a person, other than a body corporate, who is not resident in the United Kingdom, or was not so resident throughout the period of six months immediately preceding the date when the application was made; or

(d) to a body corporate which is not incorporated in the United Kingdom; or

(e) to a person who had, within a period of twelve months immediately preceding the date when the application was made, been refused the grant or renewal of a licence for the premises, vehicle, vessel or stall in respect of which the application is made, unless the refusal has been reversed on appeal.

The application form, a copy of which is attached at Appendix 1 asks questions in relation to the above issues.

### 3.5 Discretionary grounds for refusal

Paragraph 12 of Schedule 3 also provides that the authority may refuse (i) an application for the grant or renewal of a licence on one or more of the grounds listed at (a) to (d) below; and (ii) an application for a transfer on either or both of the grounds at (a) and (b):

(a) that the applicant is unsuitable to hold the licence by reason of having been convicted of an offence or for any other reason;

(b) that if the licence were to be granted, renewed or transferred the business to which it relates would be managed by or carried on for the benefit of a person, other than the applicant, who would be refused the grant, renewal or transfer of such a licence if he made the application himself;

(c) that the number of sex establishments in the relevant locality at the time the application is made is equal to or exceeds the number which the authority consider is appropriate for that locality;

(d) that the grant or renewal of the licence would be inappropriate, having regard –

- (i) to the character of the relevant locality; or
- (ii) to the use to which any premises in the vicinity are put; or
- (iii) to the layout, character or condition of the premises, vehicle, vessel or stall in respect of which the application is made.



### **3.6 Relevant locality**

'Relevant locality' for the purposes of paragraph 12 of Schedule 3 of the Act means:

- (i) in relation to the premises, the locality where they are situated;  
and
- (ii) in relation to a vehicle, vessel or stall, any locality where it is desired to use it as a sex establishment.

The Council will consider the extent of the locality on a case by case basis taking into account the particular circumstances of each case. However, the Council will not seek to define 'locality' as the whole of the Council's administrative area.

### **3.7 Relevant number**

As set out within paragraph 3.5 above paragraph 12 of Schedule 3 provides that a local authority may refuse an application if it is satisfied that the number of sex establishments in the relevant locality at the time the application is made is equal to or exceeds the number which the authority consider is appropriate for that locality.

The Council does not seek within this policy to place a figure on the number of sexual entertainment venues which it considers appropriate in any locality within the Council's administrative area.

Consideration will be given to the locality in each case and to the number of Sexual Entertainment Venues suitable for that locality.

The Council is able to determine that the appropriate number for a locality is nil.

### **3.8 Character of relevant locality and uses of premises in the vicinity**

When considering whether it would be appropriate to grant the licence the Council will take into consideration factors such as:

- the uses to which premises in the vicinity are put, for example whether they are commercial, industrial or residential;
- the users of premises in the area;

Whilst each application will be determined on its own individual merits, the grant of a licence will generally be considered inappropriate where the characteristics of the locality include the following sensitive uses:

- (a) an area predominantly comprising residential accommodation;
- (b) parks and children's play areas;
- (c) schools and youth centres;

- (d) places of worship; and
- (e) community facilities.

### **3.8 Duration of licence**

Unless previously cancelled or revoked a licence will remain in force for twelve months or such shorter period specified in the licence as the Council determines is fit.

### **3.9 Conditions**

Where a licence is granted the standard conditions attached at Appendix 3 will be attached.

Where it is reasonable and proportionate to do so, additional conditions may be imposed on a licence.

### **3.10 Waiver**

The Act makes provision for the Council to grant a waiver from the requirement to hold a Sexual Entertainment Licence in any case where it considers that to require a licence would be unreasonable or inappropriate. A waiver may be for such period as the Council thinks fit.

The Council may at any time give a person who would require a licence but for a waiver, notice that the waiver is to terminate on a date not less than 28 days from the date the notice is given.

Whilst each application will be considered on its own merits, in light of the exemption in relation to the provision of relevant entertainment on an infrequent basis<sup>1</sup>, the Council takes the view that waivers are unlikely to be appropriate in relation to Relevant Entertainment and would only be considered in exceptional circumstances.

The Council will require applicants to supply all of the information required within the application form at Appendix 1 in relation to a waiver application. The Council will consult the Police as part of its decision-making process in relation to waivers.

## **4.0 APPLICATION PROCESS**

### **4.1 Submission of application**

The Council's application form in relation to Sexual Entertainment Venues is attached as Appendix 1. The following must be submitted with the completed application form in order to form a valid application:

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<sup>1</sup> See paragraph 3.1 above and paragraph 2A(3)(b) Schedule 3 Local Government (Miscellaneous Provisions) Act 1982

- a scale plan of the Premises which should be large enough to be easily read (which must show the layout of the Premises including: (i) performer's changing facilities; (ii) those areas to which the public are to be admitted (shown outlined in red); (iii) toilets; (iv) entrances and exits from the premises (including emergency exits); (v) any stage area (including an annotation as to the height of the stage); (vi) the location of any fixed structures (such as the bar area, fixed tables/seating or private booths); the area to be used for customer seating);
- The Licence Fee<sup>2</sup>
- A copy of the completed notice to be displayed on the Premises (see notification requirements below);
- A basic CRB disclosure from the applicant (including each of the directors/the company secretary where the applicant is a company and each of the partners if the applicant is a partnership).
- A copy of the management operation manual and club rules (see condition 16 at Appendix 3)

Applicants are reminded that any person who, in connection with an application for the grant, renewal or transfer of a sexual entertainment venue licence makes a false statement which he knows to be false in any material respect or which he does not believe to be true, is guilty of an offence and liable on summary conviction to a fine not exceeding twenty thousand pounds.

A copy of the application must also be served on the Chief Officer of Police:

- (a) in a case where the application is made by means of a 'relevant electronic facility'<sup>3</sup>, by the appropriate authority not later than 7 days after the date the application is received by the authority;
- (b) in any other case, by the applicant not later than 7 days after the date of the application.

The relevant addresses for service on the Police are as follows:

Area of former Boroughs of Crewe & Nantwich and Congleton:  
Police Licensing Officer  
Cheshire Constabulary  
Crewe & Congleton Area  
The Police Station

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<sup>2</sup> Information in relation to fees is published on the Council's website and are available from the Licensing Section

<sup>3</sup> "relevant electronic facility" means— (a) the electronic assistance facility referred to in regulation 38 of the Provision of Services Regulations 2009, or (b) any facility established and maintained by the appropriate authority for the purpose of receiving applications under this Schedule electronically.

Middlewich Road  
Sandbach  
Cheshire  
CW11 1HU

Area of former Borough of Macclesfield:  
Police Licensing Officer  
Cheshire Constabulary  
Macclesfield Division  
Brunswick Street  
Macclesfield  
Cheshire  
SK10 1HQ

Applicants are reminded that the grant of a licence in relation to a sexual entertainment venue under the 1982 Act does not provide authorisation under any other statutory regime, and separate permissions may be required e.g. planning permission.

#### **4.2 Renewal applications**

Where, before the date of expiry of a licence, an application has been made for its renewal, it shall be deemed to remain in force until the withdrawal of the application or its determination by the Council.

#### **4.3 Variations**

The Council's conditions provide that applications for the variation of the terms, conditions or restrictions on or subject to which a sexual entertainment venue licence is held is subject to the same application and advertising requirements as applications for the grant of a licence.

#### **4.4 Advertising requirements**

In accordance with paragraph 10 of the Schedule, applicants for the grant, renewal or transfer of a licence are required to give public notice of the application. Notice shall be given:

- by displaying a notice in a prescribed form (see Appendix 2), with text in black in a minimum font size of 16 on white paper of a size no smaller than A4, on or near the Premises in a place where the notice can be conveniently read by the public for a period of at least 21 days beginning with the date on which the application was made to the Council; and
- by publishing an advertisement (in the form prescribed) in a local newspaper circulating in the Council's area not later than 7 days after the date the application was made to the Council.

Applicants are requested to: (i) send a copy of the completed notice to the Council with the application form; and (ii) to notify the Council of the name of the newspaper in which the advertisement is to appear together with the date of publication.

#### **4.5 Objections**

Objections to an application for the grant, renewal or transfer of a Licence must be made in writing stating in general terms the grounds of the objection. Objections should be made not later than 28 days after the date of the application.

Any person can object to an application but the objection should be relevant to the grounds set out within paragraph 12 of Schedule 3 for refusing a licence. Objections should not be based on moral grounds/values and local authorities are not in a position to consider objections which are not relevant to the grounds set out in paragraph 12.

Where objections in relation to an application for the grant, renewal or transfer of a licence are received by the Council, copies of the objections will be provided to the Applicant. However, the name and address of an objector will not be disclosed to the Applicant without the consent of the objector to such disclosure.

#### **4.6 Determination of applications**

In cases where objections have been made (other than objections which are outside the remit of the 1982 Act) the determination of applications will be referred to a meeting of the Council's Licensing Committee or Licensing Sub-Committee.

#### **4.7 Hearing procedure**

A Committee or Sub-Committee determining an application in relation to a Sexual Entertainment Venue will follow the hearing procedure set out at Appendix 4. A copy of the hearing procedure will be sent to the relevant parties when they are notified of the date of the meeting.

#### **4.8 Tacit authorisation**

The Council has determined that tacit authorisation (for the purposes of the Provision of Services Regulations 2009) is not to apply to applications for Sexual Entertainment Venue Licences. In making this decision the Council has considered the public interest inherent in ensuring that applications are fully considered before a licence is granted, particularly in the light of the potential significant adverse

impact on local communities of inappropriately located or inadequately managed premises.

#### 4.9 **Appeals**

In cases where the Council refuses an application for the grant, renewal or transfer of a Sexual Entertainment Venue licence the applicant may appeal the decision to the Magistrates' Court within 21 days (of the date when the applicant is notified of the decision), unless:

- (1) the application was refused under the grounds in paragraph 12(3)(c) or (d) in which case the applicant can only challenge the refusal by way of judicial review; or
- (2) the application was refused on any of the grounds specified in paragraph 12(1) of Schedule 3 of the 1982 Act, in which case the applicant shall not have a right of appeal unless he seeks to show that the ground did not apply to him.

## APPENDIX 1



**Application Form: Sexual Entertainment Venue Licence  
Schedule 3, Local Government (Miscellaneous Provisions) Act 1982**

NOTE: If additional information is submitted on separate sheets please quote the relevant question number in relation to the additional information provided.

Is the application an application for:		(please tick where appropriate)
<input type="checkbox"/>	(a) grant of a sexual entertainment venue licence	
<input type="checkbox"/>	(b) renewal	
<input type="checkbox"/>	(c) transfer	
<input type="checkbox"/>	(d) variation	

1	Applicant's details	
1.1	Is the Applicant:	(a) an individual (b) a partnership or other unincorporated body (c) a body corporate  [please delete as appropriate]
1.2	Full name of applicant	
1.3	Give the following information on behalf of the applicant:  (a) Telephone number(s)  (b) Address to which communications are to be sent  (c) If different from the address in (b) above, the Applicant's permanent address (if an individual) or registered or principal office (if a company etc)	
1.4	If the applicant is an individual please supply the following information:  (a) Date of Birth	

	(b) Place of Birth  (c) Date on which became a UK resident (if not born in the UK)	
1.5	If the applicant is a body corporate or an unincorporated body please provide the following information in respect of each of the Directors, the Company Secretary or other persons responsible for the management of the body. In the case of a partnership provide details of each partner  (a) Full name  (b) Address  (c) Capacity  (d) Date of Birth  (e) Place of Birth  (f) Date on which became a UK resident (if not born in the UK)	[Please continue on a separate sheet if required]
1.6	Where the applicant is a company please answer the following questions.  (a) Is the applicant a wholly or partly owned subsidiary of another company?  If the answer to (a) is yes please provide details of the parent company or holding company.  (b) What type of company is the applicant?  (c) In what country is the company incorporated?  (d) What is the date of incorporation of the company?  (e) Is the applicant or any person whose name is given in response to question 1.5 concerned in any way with other businesses which controls or manages sex establishments? If yes please provide details.	
1.7	What is the nature of the applicant's interest in the Premises?	(a) Freehold (b) Leasehold



	If the applicant's interest is leasehold please provide the details of the landlord.	[please delete as appropriate]
1.8	<p>Is the whole of the business owned by the applicant?</p> <p>If not, please provide details of the individual/company which owns the remainder of the business</p>	

<b>2</b>	<b>Premises Details</b>	
2.1	Address of Premises	
2.2	Telephone number of Premises	
2.3	<p>Are the whole of the Premises to be used under the Licence?</p> <p>If no, please describe (by reference to a plan if necessary):</p> <p>(a) which part of the Premises are to be used for the purposes of the Licence:</p> <p>(b) the use to which the remainder of the Premises are put;</p> <p>(c) the names of those who are responsible for the management of the remainder of the Premises.</p>	
2.4	<p>Are the Premises constructed or adapted so as to permit access to and from the Premises for members of the public who are disabled?</p> <p>If the answer is no, please provide information in relation to the applicant's proposals for affording such access.</p>	[please continue on a separate sheet if required]

<b>2</b>	<b>Premises Details</b>	
2.5	<p>Are the Premises in use as a Sexual Entertainment Venue at the date of this application?</p> <p>If the answer is yes, please give the name and address of the persons or body who now operate the business and (if known) the date upon which the Premises were first used for these purposes.</p>	

<b>3</b>	<b>Details of the Business</b>	
3.1	Under what business or trading name will be the business be known?	
3.2	Please provide details of the times (days and hours) during which the Premises is proposed to be open to the public.	
3.3	Please provide details of the form of 'Relevant Entertainment' to be provided at the premises and the level of nudity proposed.	

<b>4</b>	<b>Persons responsible for management</b>	
4.1	<p>Please provide the following information in relation to each individual who is to be responsible for the management of the Premises in the absence of the Licence Holder:</p> <p>(a) Full name</p> <p>(b) Address</p> <p>(c) Capacity</p> <p>(d) Date of Birth</p> <p>(e) Place of Birth</p> <p>(f) Date on which became a UK resident (if not born in the UK)</p>	[please continue on a separate sheet if required]

<b>7</b>	<b>Previous refusals and convictions</b>		
7.1	<p>Have the Applicant ever been refused or had a Sexual Entertainment Licence revoked by any licensing authority?</p> <p>If yes, please provide full details (please continue on a separate page if necessary)</p>	Yes / No	
7.2	<p>Does the Applicant or any individual named in response to questions 1.5 or 4.1 have previous convictions or cautions?</p> <p>If the answer is yes, please provide of a separate sheet the following information in relation to each individual who has a previous conviction or caution:</p> <p>(a) Name</p> <p>(b) Date of conviction</p> <p>(c) Convicting court</p> <p>(d) Nature of conviction</p> <p>(e) Sentence</p>	Yes / No	

<b>7</b>	<b>Previous refusals and convictions</b>	
7.3	<p>Have you any reason to believe that a prosecution may be pending against the Applicant or any of the individuals named in response to questions 1.5 or 4.1?</p> <p>If yes please provide details</p>	Yes / No
7.4	<p>Is there in force against the applicant or any of the persons named in response to question 1.5 a disqualification from holding a licence for a sex establishment under the Local Government (Miscellaneous Provisions) Act 1982?</p>	Yes / No

<b>8</b>	<b>Additional details</b>	
8.1	<p>Please provide any additional information which the applicant would wish the Council to take into account when considering this application.</p>	[please continue on a separate page if necessary]

**APPLICANTS ARE REMINDED THAT ANY PERSON WHO, IN CONNECTION WITH THE APPLICATION FOR THE GRANT, RENEWAL OR TRANSFER OF A SEXUAL ENTERTAINMENT VENUE LICENCE MAKES A FALSE STATEMENT WHICH HE KNOWS TO BE FALSE IN ANY MATERIAL RESPECT OR WHICH HE DOES NOT BELIEVE TO BE TRUE, IS GUILTY OF AN OFFENCE AND LIABLE ON SUMMARY CONVICTION TO A FINE NOT EXCEEDING TWENTY THOUSAND POUNDS (£20,000)**

<b>Declaration</b>	
I hereby declare that the above information is true to the best of my knowledge and belief.	
Signature	
Name	
Capacity	
Date	

We will use the information you give in this form and in any supporting documentation you send us, to process your application. We may check information you have provided, or information about you that someone else has provided with other information held by us. We may also get information about you from certain third parties, or give them information to:

- make sure the information is accurate
- prevent or detect crime, and
- protect public funds

These third parties include Government departments, other departments of the Council and other local authorities. We will not give information about you to anyone else unless the law allow us to.

**Please submit the completed application to the Licensing Section at the relevant address provided below:**

	<b>Congleton (01270) 537112</b>	<b>Crewe &amp; Nantwich (01270) 537114</b>	<b>Macclesfield (01625) 504206</b>
<b>LICENSING AUTHORITY Cheshire East Borough Council</b>	Licensing Section Municipal Buildings Earle Street, Crewe CW1 2BJ	Licensing Section Municipal Buildings Earle Street, Crewe CW1 2BJ	Licensing Section Macclesfield Town Hall Market Place, Macclesfield, Cheshire SK10 1DX



**LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT  
1982**

**Notice of Application for the [Grant] [Renewal] [Variation]  
[Transfer] of a Sexual Entertainment Venue Licence**

NOTICE IS HEREBY GIVEN that on .....

I/we .....

of

.....

made application to Cheshire East Borough Council for the [grant] [renewal]  
[variation] [transfer] of a Licence to use the premises named below as a  
Sexual Entertainment Venue.

Address of Premises:.....

.....

[The applicant seeks to use the Premises for the following form(s) of 'relevant  
entertainment' .....]<sup>4</sup>

[The applicant seeks to vary the licence as follows .....

.....]

Any objections to this application should be made not later than 28 days after  
..... being the date of the application. Objections must be made  
in writing, stating in general terms the grounds of objection, to The Licensing  
Section, Cheshire East Borough Council [Town Hall, Market Place,  
Macclesfield SK10 1DX] [Municipal Buildings, Earle Street, Crewe, CW1 2BJ].

Signed: .....

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<sup>4</sup> Insert form of relevant entertainment to be provided and the level of nudity involved

**SEXUAL ENTERTAINMENT VENUES****Local Government (Miscellaneous Provisions) Act 1982 (Schedule 3)****CONDITIONS**

These conditions are imposed by the Council pursuant to its powers under paragraph 13(1) of Schedule 3 to the Local Government (Miscellaneous Provisions) Act 1982 (as amended) ('the 1982 Act')

<b>Definitions</b>	<p>1. In these conditions, unless the context otherwise requires:</p> <p>'Council' means Cheshire East Borough Council</p> <p>'Employee' means all persons working on the premises including not only those directly employed by the management of the Premises but the self-employed, contractors or their staff promoting or providing any service or Relevant Entertainment; and the term 'employed' shall be read in the same context.</p> <p>'Licence Holder' means the holder of a Sexual Entertainment Venue Licence</p> <p>'Premises' means any premises within the Council's area licensed as a Sexual Entertainment Venue</p> <p>'Relevant Entertainment' shall have the meaning given within paragraph 2A of Schedule 3 of the 1982 Act.</p> <p>'Sexual Entertainment Venue' has the meaning set out within Schedule 3 of the 1982 Act.</p> <p>For the purposes of these conditions:</p> <p>(a) Words importing the singular meaning where the context so admits include the plural meaning and vice versa; and</p> <p>(b) Words of the masculine gender include the feminine and neuter genders and words denoting actual persons include companies, corporations and firms and all such words shall be construed</p>
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	interchangeable in that manner.
<b>Display of Licence</b>	2. The Licence or a clear copy and any special conditions attached thereto shall be prominently displayed at the Premises at all times so as to be readily and easily seen by all persons using the Premises. The licence shall be adequately protected against theft, vandalism or defacement.
<b>Hours of opening</b>	3. The Premises shall not be open for any purpose of the Licence except during the following hours:  [insert hours granted]
<b>Responsibility of Licence Holder</b>	<p>4. The Licence Holder shall maintain good order and take all reasonable precautions for the safety of the public and employees and, except with the consent of the Council, shall retain control over all portions of the premises.</p> <p>5. The Licence Holder shall in particular ensure that none of the following shall take place:</p> <ul style="list-style-type: none"> <li>• Unlawful possession and/or supply of drugs controlled by the Misuse of Drugs Act 1971;</li> <li>• Indecent behaviour, including sexual intercourse;</li> <li>• The offer of any sexual or other indecent service for reward;</li> <li>• Acts of violence against person or property and/or the attempt of threat of such acts.</li> </ul> <p>6. The Licence Holder shall ensure that the public are not admitted to any part or parts of the Premises other than those which have been specified in the Licence.</p> <p>7. The Licence Holder will maintain a register which shall be kept on the Premises to clearly record the identity of persons nominated in accordance with conditions 30 and 31 hereof on duty during the entertainment, the day and times of the start and finish of the entertainment, and the names, home addresses and national insurance numbers of the performers. The register shall be retained for a period of not less than twelve months after the last entry in the register. The register shall be available at all times for inspection by the Police or an authorised officer of the Council.</p> <p>8. Where the Licence Holder is a body corporate or</p>



	<p>an unincorporated body any change of director, company secretary or other person responsible for the control or management of the body is to be notified in writing to the Council within 14 days of such change and such written details as the Council may require in respect of any new director secretary or manager are to be furnished within 14 days of a request in writing from the Council.</p> <p>9. The Licence Holder shall inform the Council within seven days if he is convicted of any offence</p>
<b>Conduct of the premises</b>	<p>10. The Licence Holder or any other person concerned in the conduct or management of the premises shall not seek to obtain custom by means of personal solicitation or touting from the premises, immediately outside the premises or in the vicinity of the premises, nor allow the premises to be used by prostitutes. Solicitation shall be taken to include the distribution of leaflets.</p> <p>11. The Premises shall be used only for the purposes specified in the Licence.</p> <p>12. No person under the age of eighteen years shall be admitted to the Premises or be employed in the business of the Sexual Entertainment Venue.</p> <p>13. Customers who appear to be under the age of 21 must be asked to provide photographic proof of their age. The only means of identification which may be accepted are a photocard driving licence, a passport or a recognised proof of age card which includes the 'PASS' hologram on it.</p> <p>14. The Licence Holder shall ensure that performers and members of the public have separate entrances for entering and exiting from the Premises, performers to use staff entrances.</p> <p>15. There shall be agreed in writing with the Council arrangements for restricted access to the dressing rooms used by the performers and such restricted access shall be maintained at all times until all performers using the dressing rooms have vacated the room.</p> <p>16. (a) A management operation manual detailing all aspects of procedure when the Premises is operating</p>

	<p>Relevant Entertainment shall be produced and approved by Cheshire Police. This document shall be on-going and under constant review. The management operation manual should be always available for public inspection and the first version should be publicly available for scrutiny with the first application for a licence and any current version with any subsequent application for grant, renewal, transfer or variation of a licence.</p> <p>(b) The Premises must provide a copy of its club rules to the Council and Cheshire Police. The club rules should be always available for public inspection and the first version should be publicly available for scrutiny with the application for a licence.</p> <p>(c) All Employees shall be made aware of the club rules.</p> <p>(d) All Employees will be required to read a copy of the conditions relating to the operation of Relevant Entertainment and shall sign and date a copy, which shall be retained by the Licence Holder as part of due diligence.</p>
<p><b>Provision of Relevant Entertainment</b></p>	<p>17. The performance shall only take place in the designated area of the Premises approved by the Council and in accordance with the staging and seating plan approved by the Council.</p> <p>18. Performers shall only perform on the stage area or to seated customers or in such other areas of the Premises as may be agreed in writing with the Council. No audience participation in a performance shall be permitted. During the performance, performers shall not (a) touch customers, (b) climb onto furniture, or (c) simulate sex acts.</p> <p>19. There shall be no physical contact between the performers and customers before, during or after the performance.</p> <p>20. Notices setting out the restriction contained in Condition 19 shall be displayed in prominent positions within the Premises.</p> <p>21. Performers not currently performing shall not be in any public part of the Premises in a state of undress.</p>

	<p>22. Any person who touches or attempts to touch a performer or directs lewd, vulgar or obscene language or gestures thereto shall be immediately removed from the Premises by the Licence Holder or member of staff acting on his behalf.</p>
<b>Signs, doors and window display</b>	<p>23. A notice shall be displayed in a conspicuous position at each entrance to any part of the Premises where the performance is to take place stating that 'NO PERSON UNDER 18 YEARS WILL BE ADMITTED'. The notice must also include a statement that proof of age may be required.</p> <p>24. The business or trading title of the Premises which must have received the prior written approval of the Council (in accordance with condition 44 hereof) <u>may</u> be displayed in letters no more than 150mm high.</p> <p>25. With the exception of the signs required and permitted by condition 23 and 24 above, the Licence Holder must ensure that no sign, words, poster, photograph, sketch, painting, display or advertisement is displayed outside or in the vicinity of the Premises which indicate or suggest that Relevant Entertainment takes place at the Premises.</p> <p>26. The exterior design of the Premises shall be such that the interior of the Premises is invisible to passers by.</p> <p>27. External doors shall be closed at all times other than when persons are entering or leaving the Premises. The external doors shall be fitted with a device to provide for their automatic closure and such devices shall be maintained in good working order.</p> <p>28. The Premises shall be fitted with an inner entrance door or screen so that no part of the interior of the premises or any of the contents of the premises shall be visible when persons are entering or leaving the Premises.</p> <p>29. The windows and openings of the Premises shall be of a material or covered with a material which will render the interior or any items within the Premises invisible to passers-by.</p>
<b>Employment of</b>	<p>30. The Licence Holder, or some responsible person</p>

<p><b>persons on the Premises</b></p>	<p>over the age of eighteen nominated by him in writing for the purpose, shall be in charge of and upon the Premises at all times that the Premises is open to the public. Such written nomination shall be continuously be available for inspection at the Premises by a Police Officer or by an authorised officer of the Council.</p> <p>31. In addition to the Licence Holder or nominated person, there shall be a nominated female present to oversee the activities of female performers and a like nominated male present to oversee the activities of any male performers.</p> <p>32. The person in charge shall not be engaged on any duties which will prevent him from exercising general supervision and he shall be assisted as necessary by suitable adult persons to ensure adequate supervision. The person in charge should be conversant with these conditions, a copy of which should be held on the premises</p> <p>33. A notice showing the name of the person in charge of the Premises at the time they are open under the licence shall be conspicuously exhibited in a position where it can be seen by customers throughout the period during which he is responsible for the conduct of the Premises.</p> <p>34. The Licence Holder shall at all times keep and maintain at the Premises a written record of the names, home addresses, dates of birth and National Insurance number of all persons employed within the licensed premises whether upon a full time or part time basis, and shall upon request by an authorised officer of the Council make such records available for inspection to him</p> <p>35. Any individual employed on the Premises to conduct a security activity (within the meaning of the Private Security Industry Act 2001) must be licensed by the Security Industry Authority.</p> <p>36. A register of SIA staff working at the premises shall be maintained, kept at the premises and made available for examination upon request to a Police Officer or authorised officer of the Council or the SIA.</p> <p>37. The Licence Holder must ensure that a suitable number of trained staff are employed to supervise</p>
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	<p>the interior of the Premises whilst performances are being given.</p> <p>38. Performers shall be aged not less than 18 years. The Licence Holder must maintain complete records of the names, home addresses, dates of birth and National Insurance number of performers including identity checks which are satisfactory to the Council.</p>
<b>Alterations to the Premises</b>	<p>39. No alterations (including temporary alterations) shall be made to the Premises without the prior written consent of the Council. This condition shall not require notice to be given in respect of routine maintenance works.</p> <p>40. Where alterations necessitate the Premises being closed for a period of time, the premises shall not reopen for the purpose of the licence, until the licensee has been notified in writing by the Council of the satisfactory completion of the work</p>
<b>Change of use</b>	<p>41. No change of use of any portion of the Premises from that approved by the Council shall be made until all necessary consents have been obtained from the Council. For the avoidance of doubt this includes a change from one class of sex establishment (e.g. a sex shop) to a different class of sex establishment (e.g. a sex cinema).</p>
<b>Variation</b>	<p>42. An application to vary the terms, conditions or restrictions on or subject to which the licence is held must comply with the same application and advertising requirements as applications for the grant of a sexual entertainment venue licence.</p>
<b>CCTV</b>	<p>42. A CCTV system will be installed at the premises to the satisfaction of the Police Licensing Officer and it must record at all times the Premises are open to the public. Unedited images must be retained for at least 31 days and copies made freely available upon request to the Police or an authorised officer of the Council.</p> <p>43. At all times the Premises are open to the public there will be a member of staff on duty who is competent to operate the CCTV system and to provide any copies requested</p>

<b>Business title</b>	44. The Licence Holder must obtain the consent of the Council for the business or trading title to be used in relation to the Premises. An application must be made to the Council to change the business or trading title and the Council shall have the discretion to allow or refuse such a change.
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**SEXUAL ENTERTAINMENT VENUES**  
**Schedule 3, Local Government (Miscellaneous Provisions) Act 1982**

**COMMITTEE PROCEDURE**

<b>1</b>	<b>Chairman</b>	The Chairman will: (i) call the matter to be considered; (ii) call for any declarations of interest; (iii) ask all parties to introduce themselves; (iv) summarise the procedure to be followed at the hearing; (v) the Chairman will consider any request made by a party for another person to appear at the hearing.
<b>2</b>	<b>Licensing Officer</b>	Will introduce and summarise the application, highlighting areas of contention or dispute.
<b>3</b>	<b>Committee Members</b>	May ask questions of the Licensing Officer
<b>4</b>	<b>Applicant</b>	Will present his/her case, calling witnesses, as appropriate.
<b>5</b>	<b>Police (if they have made representations)</b>	The Police may ask <u>questions</u> of the applicant, by way of clarification.
<b>6</b>	<b>Objectors</b>	To be invited to ask <u>questions</u> of the applicant, by way of clarification.  <i>It is normal practice for a spokesperson only to speak on behalf of a group of residents.</i>
<b>7</b>	<b>Committee Members</b>	Each in turn may ask <u>questions</u> of the applicant.
<b>8</b>	<b>Applicant</b>	May make a <u>statement</u> or ask his witnesses to clarify any matters which he feels are unclear, or may have been misunderstood.
<b>9</b>	<b>Police (if they have made representations)</b>	Will make their representations (if any).
<b>10</b>	<b>Applicant</b>	Or his representative or witnesses to ask <u>questions</u> of the Police by way of clarification.
<b>11</b>	<b>Objectors</b>	May ask <u>questions</u> of the Police, by way of clarification.
<b>12</b>	<b>Committee Members</b>	May ask <u>questions</u> of the Police
<b>13</b>	<b>Objectors</b>	The objectors will be invited to speak and to present the basis of their objections.
<b>15</b>	<b>Applicant</b>	Or his representative or witnesses may ask <u>questions</u> of the objectors by way of clarification.

16	<b>Committee Members</b>	May ask <u>questions</u> of the objectors
17	<b>Objectors</b>	May clarify any matters which they feel are unclear or may have been misunderstood..
18	<b>Chairman</b>	To invite both <b>Police</b> and <b>Objectors</b> to make their closing addresses.
19	<b>Applicant</b>	Or his representative will <u>briefly summarise the application</u> and comment on the representations made.
20	<b>Committee</b>	<u>Will retire</u> to consider the application.
21	<b>Committee</b>	Will return to <u>give its decision</u> , with reasons, which will be announced by the Chairman and subsequently confirmed in writing.

It is noted that representatives of an objector may include an MP, local Councillor, legal representative or a friend



# Appendix B



## Application Form: Sexual Entertainment Venue Licence Schedule 3, Local Government (Miscellaneous Provisions) Act 1982

NOTE: If additional information is submitted on separate sheets please quote the relevant question number in relation to the additional information provided.

Is the application an application for:		(please tick where appropriate)
Y	(a) grant of a sexual entertainment venue licence	
	(b) renewal	
	(c) transfer	
	(d) variation	

1 Applicant's details	
1.1	<div>Is the Applicant:</div> <div>(c) a body corporate</div> <div>[please delete as appropriate]</div>
1.2	<div>Full name of applicant</div> <div>Van Leisure Ltd</div>
1.3	<div>Give the following information on behalf of the applicant:</div> <div>(a) Telephone number(s)</div> <div>(b) Address to which communications are to be sent</div> <div>ST Lounge 16 Grove Street Wilmslow Cheshire SK9 1DR</div> <div>(c) If different from the address in (b) above, the Applicant's permanent address (if an individual) or registered or principal office (if a company etc)</div>
1.4	<div>If the applicant is an individual please supply the following information:</div> <div>(a) Date of Birth</div> <div>(b) Place of Birth</div> <div>(c) Date on which became a UK resident (if not born in the UK)</div>

1.5	<p>If the applicant is a body corporate or an unincorporated body please provide the following information in respect of each of the Directors, the Company Secretary or other persons responsible for the management of the body. In the case of a partnership provide details of each partner</p> <p>(a) Full name</p> <p>(b) Address</p> <p>(c) Capacity</p> <p>(d) Date of Birth</p> <p>(e) Place of Birth</p> <p>(f) Date on which became a UK resident (if not born in the UK)</p>	Director
1.6	<p>Where the applicant is a company please answer the following questions.</p> <p>(a) Is the applicant a wholly or partly owned subsidiary of another company?</p> <p>If the answer to (a) is yes please provide details of the parent company or holding company.</p> <p>(b) What type of company is the applicant?</p> <p>(c) In what country is the company incorporated?</p> <p>(d) What is the date of incorporation of the company?</p> <p>(e) Is the applicant or any person whose name is given in response to question 1.5 concerned in any way with other businesses which controls or manages sex establishments? If yes please provide details.</p>	<p>No</p> <p>Limited</p> <p>United Kingdom</p> <p>22/07/2008</p> <p>Yes, same director for Tap Leisure Ltd who operate same business at ST1, 81 Trinity Street, Hanley, Stoke on Trent, ST1 5NA</p>
1.7	<p>What is the nature of the applicant's interest in the Premises?</p> <p>If the applicant's interest is leasehold</p>	<p>(b) Leasehold</p> <p>Flodrive 4<sup>th</sup> Floor Centre Heights 137 Finchley Road London NW3 6JG</p>

	please provide the details of the landlord.	
1.8	<p>Is the whole of the business owned by the applicant?</p> <p>If not, please provide details of the individual/company which owns the remainder of the business</p>	Yes

<b>2</b>	<b>Premises Details</b>	
2.1	Address of Premises	ST Lounge 16 Grove Street Wilmslow SK9 1DR
2.2	Telephone number of Premises	
2.3	<p>Are the whole of the Premises to be used under the Licence?</p> <p>If no, please describe (by reference to a plan if necessary):</p> <p>(a) which part of the Premises are to be used for the purposes of the Licence;</p> <p>(b) the use to which the remainder of the Premises are put;</p> <p>(c) the names of those who are responsible for the management of the remainder of the Premises.</p>	Yes
2.4	<p>Are the Premises constructed or adapted so as to permit access to and from the Premises for members of the public who are disabled?</p> <p>If the answer is no, please provide information in relation to the applicant's proposals for affording such access.</p>	Yes

<b>2</b>	<b>Premises Details</b>	
2.5	<p>Are the Premises in use as a Sexual Entertainment Venue at the date of this application?:</p> <p>If the answer is yes, please give the name and address of the persons or body who now operate the business and (if known) the date upon which the Premises were first used for these purposes.</p>	<p>Yes</p> <p>Van Leisure Ltd.</p> <p>26.07.2009</p>

<b>3</b>	<b>Details of the Business</b>	
3.1	Under what business or trading name will the business be known?	ST Lounge Gentlemens Club and Champagne Bar
3.2	Please provide details of the times (days and hours) during which the Premises is proposed to be open to the public.	<p>Monday to Thursday 10:00 to 03:30</p> <p>Friday to Saturday 10:00 to 04:00</p> <p>Sunday 12:00 to 03:30</p>
3.3	Please provide details of the form of 'Relevant Entertainment' to be provided at the premises and the level of nudity proposed.	<p>Lap dancing</p> <p>Pole dancing</p> <p>Strip shows</p> <p><del>And similar type Entertainment.</del></p> <p>Full Nudity</p>

<b>4</b>	<b>Persons responsible for management</b>	
4.1	<p>Please provide the following information in relation to each individual who is to be responsible for the management of the Premises in the absence of the Licence Holder:</p> <p>(a) Full name</p> <p>(b) Address</p> <p>(c) Capacity</p> <p>(d) Date of Birth</p> <p>(e) Place of Birth</p> <p>(f) Date on which became a UK resident (if not born in the UK)</p>	

<b>7</b>	<b>Previous refusals and convictions</b>		
7.1	<p>Have the Applicant ever been refused or had a Sexual Entertainment Licence revoked by any licensing authority?</p> <p>If yes, please provide full details (please continue on a separate page if necessary)</p>	No	No
7.2	<p>Does the Applicant or any individual named in response to questions 1.5 or 4.1 have previous convictions or cautions?</p> <p>If the answer is yes, please provide of a separate sheet the following information in relation to each individual who has a previous conviction or caution:</p> <p>(a) Name</p> <p>(b) Date of conviction</p> <p>(c) Convicting court</p> <p>(d) Nature of conviction</p> <p>(e) Sentence</p>	No	

<b>7</b>	<b>Previous refusals and convictions</b>	
7.3	Have you any reason to believe that a prosecution may be pending against the Applicant or any of the individuals named in response to questions 1.5 or 4.1?  If yes please provide details	No
7.4	Is there in force against the applicant or any of the persons named in response to question 1.5 a disqualification from holding a licence for a sex establishment under the Local Government (Miscellaneous Provisions) Act 1982?	No

<b>8</b>	<b>Additional details</b>	
8.1	Please provide any additional information which the applicant would wish the Council to take into account when considering this application.	[please continue on a separate page if necessary]

**APPLICANTS ARE REMINDED THAT ANY PERSON WHO, IN CONNECTION WITH THE APPLICATION FOR THE GRANT, RENEWAL OR TRANSFER OF A SEXUAL ENTERTAINMENT VENUE LICENCE MAKES A FALSE STATEMENT WHICH HE KNOWS TO BE FALSE IN ANY MATERIAL RESPECT OR WHICH HE DOES NOT BELIEVE TO BE TRUE, IS GUILTY OF AN OFFENCE AND LIABLE ON SUMMARY CONVICTION TO A FINE NOT EXCEEDING TWENTY THOUSAND POUNDS (£20,000)**

	<b>Declaration</b>	
	I hereby declare that the above information is true to the best of my knowledge and belief.	
	Signature	
	Name	
	Capacity	
	Date	

We will use the information you give in this form and in any supporting documentation you send us, to process your application. We may check information you have provided, or information about you that someone else has provided with other information held by us. We may also get information about you from certain third parties, or give them information to:

- make sure the information is accurate
- prevent or detect crime, and
- protect public funds

These third parties include Government departments, other departments of the Council and other local authorities. We will not give information about you to anyone else unless the law allow us to.

**Please submit the completed application to the Licensing Section at the address below:**

**Licensing Section  
Cheshire East Borough Council  
Westfields  
Middlewich Road  
Sandbach  
Cheshire  
CW11 1HZ**

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# Operations Manual for ST Lounge Gentlemens Club

# INTRODUCTION

The ST Lounge Gentlemen's Club and Champagne Bar was set up in Wilmslow after 9 years of successfully operating the ST1 Gentlemen's Club in Stoke on Trent.

With all the experience and contacts gained, when the opportunity arose to open another Club the management jumped at the chance.

The companies aim is to build a brand that people will recognise, by employing friendly professional staff and providing a safe, clean and enjoyable environment that will encourage customers to relax, enjoy themselves, tell their friends and most of all, spend their money and keep coming back.

The Operations Manual is for the use and guidance of all operations personnel, who are to ensure that all actions are planned and executed in accordance with its policies and requirements. All its rules and regulations shall always be adhered to by the relevant personnel. During any situation not covered in this Operations Manual or in any emergency situation the personnel shall not be prevented from using their best judgement.

The purpose of this manual is to explain all the companies' policies and procedures. Included are all staff forms, job descriptions and training manuals. As well as all necessary paperwork required to run the business on a daily basis along with the certificates and licenses required by all the appropriate authorities.

The manual starts with all the paperwork and procedures required to employ new staff.

Then it covers the opening and operating procedures of the business on a day to day basis.

All the notices required by law to be displayed in the premises.

In depth and comprehensive staff training manual.

Finally, copies of all certificates and licences.

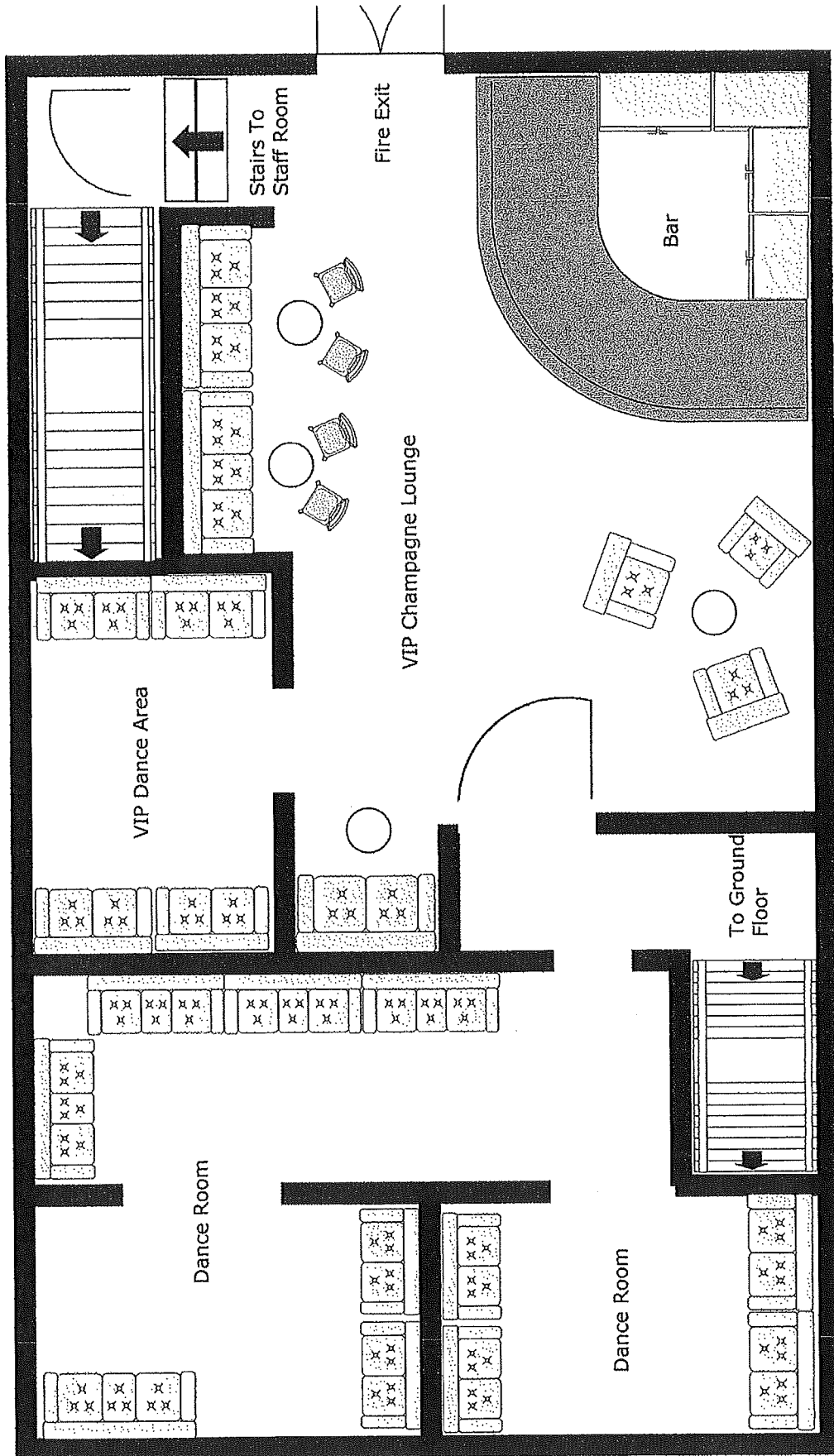
## COMPANY DETAILS

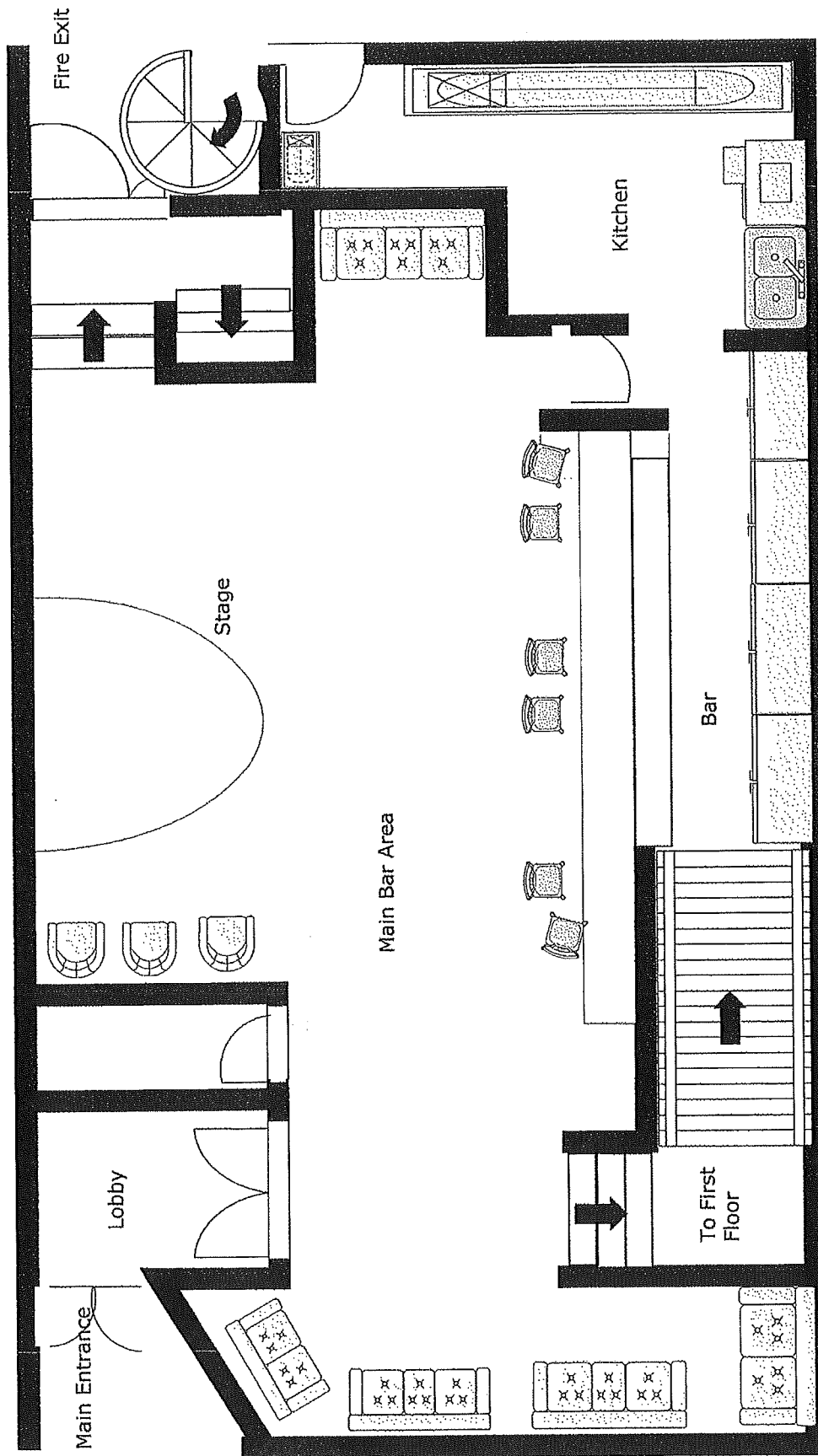
Van Leisure Ltd T/A  
ST Lounge Gentlemens Club & Champagne Bar  
16 Grove Street  
Wilmslow  
Cheshire  
SK9 1DR

[REDACTED]

[REDACTED]

# Premises Floor Plan





Application &  
Starter forms.

Contracts &  
Terms &  
Conditions

All applicants must fill in an application and personal details form.

Successful candidates must complete starters details form then be taken through the employee safety orientation checklist and the terms and conditions of employment.

Employees must sign that they have read and understood all the paperwork and theirs and our entitlements.

Then depending on position, be explained their job description and our expectations of them including our rules and regulations. Explain the general attitude we expect and working dress code.

Encourage staff to ask questions, this helps gauge how much experience they have and how much training is going to be necessary.

There is also an appraisal questionnaire to go through with employees once they have been with us for a period of time. This is helpful for both parties, for us to learn what they think about the business and to keep the training on going and to explain where we think they are performing well and where they may be able to improve.

For applicants who are applying for jobs as dancers they must fill in the personal details form then be taken through the Performers Terms and Conditions in detail. This must be signed to prove that they have read and understand the rules.

**All completed paperwork must be kept together in the company personnel file.**

Thank you for applying to Van Leisure Ltd for employment.  
Please read this application form carefully and complete all sections.  
We wish you every success in your application.

**PERSONAL INFORMATION**

SURNAME: \_\_\_\_\_ FIRST NAME(S): \_\_\_\_\_  
CURRENT ADDRESS: \_\_\_\_\_ PERMANENT ADDRESS: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
D.O.B: \_\_\_\_\_ N.I. no: \_\_\_\_\_  
Home No: \_\_\_\_\_ Mobile No: \_\_\_\_\_ Email: \_\_\_\_\_

**POSITION(S) APPLIED FOR**

Application for the position of: \_\_\_\_\_ FULL-TIME ☐ PART-TIME ☐  
How did you hear about the vacancy? \_\_\_\_\_  
Have you previously been interviewed or employed by this Company? YES ☐ NO ☐  
Details: \_\_\_\_\_  
Notice required to terminate your present job? \_\_\_\_\_

**ADDITIONAL INFORMATION**

Leisure interests, hobbies, etc.: \_\_\_\_\_  
Do you hold a current full driving license? YES ☐ NO ☐  
Do you need a work permit to work in this country? YES ☐ NO ☐ If yes, give details: \_\_\_\_\_  
\_\_\_\_\_ Please note you will be required to produce evidence of such legal rights to work.  
Have you ever been or are you facing a conviction for a criminal offence? YES ☐ NO ☐ If yes, give details: \_\_\_\_\_  
\_\_\_\_\_  
Have you ever engaged in Community Service or is any pending? YES ☐ NO ☐ If yes, give details: \_\_\_\_\_  
\_\_\_\_\_  
Please indicate number of days missing from work in the last 12 months: \_\_\_\_\_



### EDUCATION AND TRAINING

Date From – To	School/College Attended	Tel. No.	Qualifications Obtained

### PREVIOUS EMPLOYMENT RECORD

*List previous positions held, showing most recent first.*

*Please note that present employers will not be contacted without your prior agreement.*

Date From – To	Name and Address of Employer	Tel No.	Position Held / Duties	Gross Salary/Rate	Reason for Leaving

Please provide any other relevant information about yourself, your experience, and why you feel you would be suitable for this position:

**REFERENCES:** Please give names / tel.no of two referees, one being a previous employer if possible.  
If you are still at or have just left school/College, please give name / tel.no of your head teacher.

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Times most suitable for you for interview: \_\_\_\_\_

Please indicate times that you are available for work:

	MON	TUES	WED	THURS	FRI	SAT	SUN
AM							
AFTERNOON							
EVENING							

Are you willing to undergo a medical examination if required? YES ☐ NO ☐

#### DECLARATION

I declare that the answers and particulars given by me are, to the best of my knowledge, true in every detail. I understand that any misrepresentation of facts, or omission thereof, may be cause for dismissal.

I understand that all offers of employment are subject to the receipt of satisfactory references and that in the event of my commencing employment prior to the receipt of references, the subsequent receipt of unsatisfactory references would render the contract of employment void.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

Please note that only applicants short-listed for interview will receive a reply.

## Van Leisure Ltd - Starter Form

### 1. Personal Details

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_ Mr/Mrs/Ms/Other \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Home Phone No: \_\_\_\_\_ Mobile No: \_\_\_\_\_  
 Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_ Age: \_\_\_\_\_

### 2. Employment Details

Department: \_\_\_\_\_ Role: \_\_\_\_\_  
 Start Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ Gross Rate of Pay: £ \_\_\_\_\_ Full Time ☐ Part Time ☐  
 • National Insurance Number: \_\_\_\_\_  
 • If first time employment form P46 completed YES ☐ NO ☐  
 • Induction Hand Book received? YES ☐ NO ☐  
 Uniform: Quantity Received: \_\_\_\_\_ Shirt(s) \_\_\_\_\_ Tie(s): \_\_\_\_\_ Apron(s): \_\_\_\_\_

### 4. Emergency Contact Details:

Allergies/Medical Conditions: \_\_\_\_\_  
 \_\_\_\_\_

#### Next of Kin/Emergency Contact Details:

Name: \_\_\_\_\_ Tel No: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Relationship to you: \_\_\_\_\_  
 Are you first aid trained? YES ☐ NO ☐  
 If yes, please give details & date of expiry: \_\_\_\_\_

Employee's Signature: \_\_\_\_\_ Manager's Signature: \_\_\_\_\_

## Employee Safety Orientation Checklist

**Instructions:** Each employee will receive a safety orientation before beginning work. Please check off each item that was covered in the orientation. Employees will sign this form once all items have been covered and all questions have been answered satisfactorily.

The employee (name) \_\_\_\_\_ has been:

- ☐ Informed about the elements of the written safety program that outlines the company's safety efforts.
- ☐ Informed about monthly crew safety meetings.
- ☐ Told to report all injuries and shown how to do this.
- ☐ Told to report all hazards to her/his supervisor and shown how to do this.
- ☐ Informed about all machinery/equipment hazards and if < 18 years of age, instructed about prohibited duties.
- ☐ Informed about all other hazards and ways to protect themselves (i.e., chemicals, slippery floors, etc.)
- ☐ Shown where the first aid supplies are located and who to call for first aid.
- ☐ Told what to do during any emergencies that could be expected to occur.
- ☐ Shown how to operate a fire extinguisher.
- ☐ Informed of and trained on chemical hazards according to the Hazardous Chemical Program training requirements including how to read a label and precautions to take when using them.
- ☐ Trained on the safe methods to perform the specific job the employee was assigned including any hazards associated with that job.
- ☐ Provided any formal training required to do his/her job, such as proper lifting, use of knives, grill and fryer operation, spill clean-up etc.

**The signatures below document that the above orientation was completed on the date listed. Both parties accept responsibility for maintaining a safe and healthful work environment.**

Date: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Date: \_\_\_\_\_ Employee : \_\_\_\_\_

**They will also sign an attendance form for each individual safety briefing attended and a copy of that form will be attached here.**

**PERSONAL DETAILS**

Name \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Postcode \_\_\_\_\_

Telephone \_\_\_\_\_

Mobile No. \_\_\_\_\_

Date of Birth \_\_\_\_\_

**EMERGENCY CONTACT**

Name \_\_\_\_\_

Contact Number \_\_\_\_\_

**PROOF OF IDENTIFICATION**

Passport \_\_\_\_\_

Driving Licence \_\_\_\_\_

Other (please state) \_\_\_\_\_

Signed \_\_\_\_\_

Witnessed by \_\_\_\_\_

Signed by Witness \_\_\_\_\_

## Reception duties

1. take monies from paying guests
2. use the counter clicker to number guests in and out
3. fill in entry sheets in the red folder
4. sort out flyers that are returned
5. keep reception area clean and tidy
6. do not write on books and walls

make sure all till transactions go through correctly , if there is a lot of people entering at once then make sure they wait in turn and slow the queue down ( doorman will assist) each guest will pay or hand in flyer.

Do not rush!  
Get it right!

Due to recent mistakes on the door till a counter sheet must be filled in every night.

## **EMPLOYEES RESPONSIBILITY**

- A. Report all on the job injuries promptly.
- B. Report all equipment damage to your supervisor immediately.
- C. Don't take chances - use your safety equipment as directed.
- D. Follow instructions - ask questions of your supervisor when in doubt about any phase of your operation.
- E. Observe and comply with all safety signs and regulations.
- F. Report all unsafe conditions or situations that are potentially hazardous.
- G. Operate only equipment you are qualified to operate. When in doubt, ask for directions.
- H. Talk to management at any reasonable time about problems that affect your safety or work conditions.

The most important part of this program is the individual employee - You! Without your cooperation, the most stringent program can be ineffective. Protect yourself and your fellow worker by following the rules. Remember: Work safely so you can go home to your family and friends - they need you.

## **Don't take chances - SAFETY FIRST**

**THINK!**

*(Customise this page by adding any additional responsibilities and deleting those that may not apply to your company.)*

# Job Description

*This job description forms the basic requirements of your employment. This is not an exhaustive list and there may be occasions when you are required to perform duties outside the scope of your job description. Bonuses, benefits and promotions will be based on the success of the following.*

## Bartender

All bar staff are ultimately responsible for providing timely, accurate and friendly service in the bar area.

### **Responsibilities and duties:**

- ◊ Taking beverage orders from customers and floor staff, and preparing and serving same in a timely manner.
- ◊ Preparation of alcoholic and non-alcoholic beverages, including cocktails.
- ◊ Ensuring company standard operating procedures are adhered to at all times.
- ◊ Record drink orders accurately and provide customers with a till receipt for their purchase.
- ◊ Accept customer payment, process credit card charges and make change (if required).
- ◊ Wash and stack all glassware correctly.
- ◊ Assisting in the restocking of the bar.
- ◊ Prepare garnishes for drinks.
- ◊ Clear down tables in bar area and ensure tables are reset as required.
- ◊ Maintain cleanliness in all areas of the bar including counters, sinks, utensils, shelves and storage areas.
- ◊ Report any problems directly to the Bar Manager.
- ◊ Make best efforts to learn the names and personally recognise the regular customers.

### **Basic Requirements:**

- ◊ Be age of 18 years or over.
- ◊ Ability to communicate well and understand the English language to a high standard.
- ◊ A good knowledge of beer, wine, spirits and common drink recipes.
- ◊ Possess basic math skills and have the ability to handle cash and operate a cash register.
- ◊ Ability to work in a standing position for long periods of time (up to 5 hours).
- ◊ Ability to reach, bend, stoop and frequently lift up to (but not exceeding) 16 kilos.

**Accepted by Employee:** \_\_\_\_\_ **Print Name:** \_\_\_\_\_

**Manager Signature:** \_\_\_\_\_ **Dated:** \_\_\_\_\_



# Model Release

TAP Leisure Ltd, ST1 Club, 81 Trinity Street, Hanley, Stoke on Trent, ST1 5NA

For good and valuable consideration herein acknowledged as received, and ny signing this release I hereby give the Photographer and Assigns my permission to license the images and to use the Images in any Media for any purpose which may include, among others, advertising, promotion, marketing and packaging for any product or service. I agree that the Images may be combined with other Images, text and graphics, and cropped, altered or modified.

I agree that I have no rights to the Images, and all the rights to the Images belong to the Assigns. I acknowledge and agree that I have no further right to additional consideration or accounting, and that I will make no further claim for any reason to Photographer and/or Assigns. I acknowledge and agree that this release is binding upon my heirs and assigns. I agree that this release is irrevocable.

I represent and warrant that I am at least 18 years of age and have the full legal capacity to execute this release.

## Definitions:

"MODEL" means me and includes my appearance, likeness and form.

"MEDIA" means all media including digital, electronic, print, television, film and other media now known or to be invented.

"PHOTOGRAPHER" means photographer, illustrator, filmmaker, cinematographer or any other person or entity photographing or recording me.

"ASSIGNS" means a person or any company to whom Photographer has assigned or licensed rights under this release as well as the licensees of any such person or company.

"IMAGES" means all photographs, film or recording taken of me as part of the Shoot.

"CONSIDERATION" means something of value I have received in exchange for the rights granted by me in this release.

"SHOOT" means the photographic or film session described in this form.

## Photographer/Assign Information:

Name (print)\_\_\_\_\_

Address \_\_\_\_\_

County\_\_\_\_\_Postcode\_\_\_\_\_

Shoot Date\_\_\_\_\_

Shoot Description\_\_\_\_\_

Signature\_\_\_\_\_

Date\_\_\_\_\_

## Model Information:

Name (print)\_\_\_\_\_

Address \_\_\_\_\_

County\_\_\_\_\_Postcode\_\_\_\_\_

Phone\_\_\_\_\_Email\_\_\_\_\_

Date of Birth\_\_\_\_\_

Signature\_\_\_\_\_

Date\_\_\_\_\_

## Witness:

Name (print) \_\_\_\_\_

Signature\_\_\_\_\_

Date\_\_\_\_\_

**The ST Lounge Gentlemen's Club**  
**Performers Terms and Conditions**

Stage Name \_\_\_\_\_

**REGULATIONS**

**HOURS OF WORK**

The house fee is to be paid immediately on entering the building and must be paid before you start work. No exceptions. The house fee is to be paid to the management team. Failure to pay will result in the shift being cancelled. The Company reserves the right to change the fees at their discretion. Payment of fees can be taken by Credit Cards but will be subject to a 10% administration charge.

**COMMISSION**

Charges for VIP are as follows: customer is charged £80 for a half hour session in the VIP suite of which £30 goes to the house. Customer is charged £150 for an hour session in the VIP suite of which £50 goes to the house. The security persons tally is final, any non payment of monies owed to the house will result in cancellation of any further shifts.

**HOURS OF WORK AND TIMEKEEPING**

All performers must arrive no later than 9.30pm and be dressed and ready to work no later than 9.45pm. Good timekeeping is essential and an explanation for lateness is always required. Time lost due to unpunctuality will be subject to you being fined and the cancellation of future shifts. Persistent lateness will be dealt with by the club management.

**STANDARDS OF DRESS AND PERSONAL BEHAVIOR**

The Company expects its staff to conform to its high standards of appearance, Personal hygiene, dress and behaviour at all times. Performers will wear longer dresses until midnight. Where applicable, staff uniforms are supplied free and remain the property of the Company. All such clothing should be kept in good repair and must be returned to the Manager when you leave the company.

**CONFIDENTIAL INFORMATION**

Performers working for the Company must not disclose to any person outside the Company any information relating to the Company's business, which is of private or confidential nature. This restriction also applies after the termination of employment without limit in point of time, but will cease to apply to information, which may come into the public domain.

#### **RESTRICTION OF OTHER ACTIVITIES**

Performers working for the Company must obtain the consent of the Company before engaging in any business relating to or conflicting with that of the Company. Performers are strictly forbidden to work at any other lap-dancing venue within a 10-mile radius of Wilmslow, failure to comply will result in suspension leading to dismissal.

#### **PRIVATE TELEPHONE CALLS**

Private telephone calls are not allowed except in cases of genuine emergency where hardship would otherwise result. Mobile phones are not to be carried around while working.

#### **MISCONDUCT OUTSIDE WORKING HOURS**

Because of the nature of our business the Company expects employees and Performers working for the Company to maintain the highest standards of integrity outside their work. Certain activities, which result in adverse publicity to the Company or cause the Company to lose confidence in the persons integrity, may therefore give the Company grounds for dismissal.

#### **PARTNERS**

No partners are allowed on the premises during opening hours without prior permission from the management on each occasion they wish to enter.

#### **ENTERTAINMENT**

Customers are to be entertained at all times if having a dance or not. When called to the pole you must comply, if you do not you will be fined £10 and not allowed to work another shift until the fine is paid.

#### **DANCING RULES**

A minimum distance of 12 inches between Performer and Client must be kept at all times.  
No physical contact between Performer and Client whilst performing at any point.  
One foot to be kept on the floor whilst performing.  
No standing on the furniture.  
Each dance is to last a minimum of 3 minutes or 1 song.  
All dances are full strip (fully nude) knickers MUST be removed!  
The charges for a dance are £10 or £20

#### **SHIFTS**

All shifts must be booked for the week ahead by close of business on the Saturday. The Management must also confirm all shifts, failure to adhere to these rules will result in you being sent home if you turn up for work where it has not been booked and confirmed. Failure to turn up for a booked and confirmed shift will result in further shifts being cancelled. If you cannot attend for a booked shift you must inform the Management as soon as possible.

#### **SOLICITING**

This or any action perceived as soliciting is strictly forbidden, no phone numbers are to be exchanged, no kissing or leaving with customers. Failure to comply will result in instant dismissal on the grounds of gross misconduct.

#### **CHANGING ROOMS**

The changing room is you and your fellow performers responsibility and must be kept clean and tidy at all times. No smoking or drinking is to take place in this area. Personal belongings are left at your own risk.

#### **LOSS OR DAMAGE TO PERSONAL BELONGINGS**

You are responsible for your own belongings, as the Company cannot accept liability for loss or damage to the personal property of its staff or the self-employed performers. Except where there exists an obligation in law the Company disclaims any responsibility for loss or damage to employee's clothing or other personal belongings, which may be caused at work. Cars, Motorcycles, Bicycles etc., are parked at the owner's risk whilst on Company premises.

#### **RIGHT OF SEARCH**

The Company reserves the right to ask the employees and Performers working for the Company, to co-operate in having their personal effects searched at any time on the Company's premises or in the course of an investigation carried out by properly authorised Company personnel. Should the person so wish, the search will be made in the presence of a witness, nominated by that person. The witness, however, must also be a person working for the Company. Under no circumstances may an article of equipment, cash or foodstuff (including drinks) belonging to the Company be removed from the premises without written authorisation from the appropriate authority. Employees and Performers working for the Company are advised in their own interests to declare on arrival at work any personal articles.

#### **ILLEGAL SUBSTANCES**

The Company will not accept under any circumstances, the possession or use of, illegal substances. Failure to adhere to this rule will result in instant dismissal and the Police being informed with the possibility of criminal charges being brought against you.

#### **SMOKING**

Smoking is only allowed in the designated smoking area of the premises. Performers must not pester customers for cigarettes this gives a bad image of the club and will not be tolerated.

**ALCOHOL**

Performers are allowed to drink alcohol whilst working provided it is done in moderation. If the management considers that you are intoxicated then you will be asked to stop work and leave the venue. No alcohol is to be brought onto the premises.

**CLIENT PAYMENT**

It is your responsibility to obtain the payment for your performances for a client. The Company and its management will not become involved in any disputes regarding this matter.

**SELF-EMPLOYMENT**

All performers are to be aware that they are self-employed and do not work for the Company. They are fully responsible for the payment of taxes on their earnings. The Company advises that all performers obtain personal injury insurance, as the Company is not liable for any injuries sustained while working in the premises.

**SIGNING IN BOOK**

All performers must sign in at the start of a shift and out at the end. The signing in/out book is kept in the reception area.

**FIRE REGULATIONS**

Anyone who works on the premises must read and fully understand the Fire regulations and be aware of the meeting point in the case of an emergency. The Fire book kept in the reception area must be signed to confirm that this rule has been complied with.

**PHOTOGRAPHS**

Any photographs taken by the Company or in the Venue are the property of the company. Please indicate that the images may be combined with other images, text and graphics, and cropped, altered or modified and used for promotional purposes for the Company.

**YES / NO**

**Definitions:**

“Performer” is the person working for the Company signing this declaration.

“Client” is a customer who the performer is dancing for.

“The Company” means Tap Leisure Ltd t/a ST lounge Gentlemen’s Club.+

**DECLARATION**

I have read, fully understand, and will abide by the terms and conditions of the Company.

**Name** \_\_\_\_\_

**Signed** \_\_\_\_\_

**Date** \_\_\_\_\_

**Witness Signature** \_\_\_\_\_

**PERSONAL DETAILS**

**Address** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Postcode** \_\_\_\_\_

**Telephone** \_\_\_\_\_

**Mobile No.** \_\_\_\_\_

**Date of Birth** \_\_\_\_\_

**EMERGENCY CONTACT**

**Name** \_\_\_\_\_

**Contact Number** \_\_\_\_\_

**PROOF OF IDENTIFICATION**

**Passport** \_\_\_\_\_

**Driving Licence** \_\_\_\_\_

**Other (please state)** \_\_\_\_\_

## Employee Safety Orientation Checklist

**Instructions:** Each employee will receive a safety orientation before beginning work. Please check off each item that was covered in the orientation. Employees will sign this form once all items have been covered and all questions have been answered satisfactorily.

The employee (name) \_\_\_\_\_ has been:

- ☐ Informed about the elements of the written safety program that outlines the company's safety efforts.
- ☐ Informed about monthly crew safety meetings.
- ☐ Told to report all injuries and shown how to do this.
- ☐ Told to report all hazards to her/his supervisor and shown how to do this.
- ☐ Informed about all machinery/equipment hazards and if < 18 years of age, instructed about prohibited duties.
- ☐ Informed about all other hazards and ways to protect themselves (i.e., chemicals, slippery floors, etc.)
- ☐ Shown where the first aid supplies are located and who to call for first aid.
- ☐ Told what to do during any emergencies that could be expected to occur.
- ☐ Shown how to operate a fire extinguisher.
- ☐ Informed of and trained on chemical hazards according to the Hazardous Chemical Program training requirements including how to read a label and precautions to take when using them.
- ☐ Trained on the safe methods to perform the specific job the employee was assigned including any hazards associated with that job.
- ☐ Provided any formal training required to do his/her job, such as proper lifting, use of knives, grill and fryer operation, spill clean-up etc.

**The signatures below document that the above orientation was completed on the date listed. Both parties accept responsibility for maintaining a safe and healthful work environment.**

Date: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Date: \_\_\_\_\_ Employee: \_\_\_\_\_

**They will also sign an attendance form for each individual safety briefing attended and a copy of that form will be attached here.**

# Van Leisure Ltd

**Regulations**

**and**

**Conditions of Employment**



This contract of employment is made the \_\_\_\_\_ day of \_\_\_\_\_ 200\_\_\_\_  
 between (Employee name) \_\_\_\_\_ of (Employee address) \_\_\_\_\_,  
 hereinafter known as  
 'the Employee', and (Employer name) \_\_\_\_\_ of  
 (Employer address) \_\_\_\_\_,  
 hereinafter known as 'the Company'.

The Regulations and Conditions of Employment as set out herein will be deemed to constitute a "Contract of Employment", in fulfilment of current employment legislation. All Employees will be required to sign at the space provided at the end of these conditions, agreeing to adhere to the Company's Conditions of Employment.

- (i) **Date of Commencement:** \_\_\_\_\_ day of \_\_\_\_\_ 200\_\_.
- (ii) **Place of Work:** The Employee shall be based for the time being at \_\_\_\_\_.
- (iii) **Job Function:** The Employee shall be employed as \_\_\_\_\_ and he/she shall also be required to carry out associated functions as the Company may from time to time require.
- (iv) **Probationary Period:** A probationary period of \_\_\_\_\_ weeks/months will apply. A letter, notifying the Employee of his/her appointment to permanent staff, will be issued at the end of a successfully completed Probationary Period.
- (v) **Hours of Work:** The hours of work shall be \_\_\_\_\_ a.m. to \_\_\_\_\_ p.m., or a total number of \_\_\_\_\_ hours per week, as shall be set out by the Company from time to time but in any event shall at all times be in compliance with the provisions of the Organisation of Working Time Act, 1997.
- (vi) **Salary:** The Employee's hourly salary shall be £\_\_\_\_\_. Salary will be reviewed \_\_\_\_\_. Payment shall be by cash at the end of each week.
- (vii) **Annual Leave:** Twenty working days holiday is allowed during a full calendar year, 1<sup>st</sup> January to 31<sup>st</sup> December in accordance with the provisions of the Organisation of Working Time Act, 1997.

On termination of employment, the entitlement will be a proportion of the appropriate annual holiday based on the number of calendar months completed during the calendar year of departure, subject to a minimum period of notice under the Minimum Notice and Terms of Employment Acts 1973-1991.

- (viii) **Absence Through Illness:** The Manager must be notified as soon as possible after 9.00 am in all cases where a member of the staff is unable to attend at the place of work. A medical certificate is required if absence extends beyond three consecutive days and should cover the period until the staff member is declared fit for work. Dental appointments, visits to the doctors, etc, should, where possible, be arranged outside working hours.
- (ix) **Compassionate Leave:** Compassionate leave will be at the discretion of the management but, in the case of near relatives, will be such as to allow full attendance at funeral services.

- (x) **Leave of Absence:** Approval and duration of unpaid personal leave shall be at the discretion of the Company.
- (xi) **Grievance Procedure:** The Company is most anxious that legitimate grievances raised by an Employee are expeditiously and fairly resolved. Any member of staff who has a grievance relating to his/her employment should discuss it with the Company.
- (xii) **Dismissal:** The Company hopes that it will not become necessary to dismiss an Employee, however, it must be understood that there are certain breaches of Company Rules for which, after the facts have been ascertained, an Employee may be summarily dismissed or suspended, without pay, pending further investigations. In such an event, an Employee will be afforded a full right of representation of his/her case to the Company before a final decision is made. Continued failure to adhere to normal Company requirements, including timekeeping, attendance, job performance, confidentiality in relation to all the Company's affairs and general conduct will result in an Employee being subject the following procedure:
- The Employee will receive a verbal warning.
  - The Employee will receive a first formal written warning advising that continued failure to improve on the specific aspect of performance will lead to disciplinary action.
  - The Employee will receive a final formal written warning.
  - The Employee will be suspended for a fixed period, without pay.
  - The Employee will be dismissed in the event of it becoming absolutely clear that no, or insufficient, improvement on the aspect of performance is forthcoming.

At all times the Employer will abide by procedural fairness under current employment legislation when dealing with dismissals from the Company.

- (xiii) **Notice Periods:** Staff who wish to terminate their employment with the Company are expected to give the following notice:

All Employees on Probation – 1 week

Employees appointed to Permanent Staff – 1 month

Senior/Management Staff – 2 months

or in times of conflict in accordance with Section 4 of the Minimum Notice and Terms of Employment Act, 1973. Notwithstanding the foregoing, the Company, may, at its discretion, waive its right to notice.

- (xiv) **Standard of Dress:** All Employees are expected to conform to an acceptable standard of dress to ensure that the image as presented to customers, colleagues and associates is in keeping with the proper professional approach of the Company.

Where uniform is required dress, no personal additions will be made to the uniform, and it shall be cleaned by the Employee for the duration of their contract.

- (xv) **Confidentiality:** The Employee will not, during or at any time after the termination of your employment, disclose to any person or persons (except to senior Employees of the Company) nor use for your own benefit any confidential information that you may receive or obtain in relation to the affairs of the Company or its Clients.
- (xvi) **Alteration to Terms of Employment:** Any alterations in the Regulations of Employment affecting staff individually will be notified by a letter or memorandum, but any general alteration will be communicated in a Circular to be seen by all members of staff.

**I agree to be bound by the Regulations and Conditions of Employment as contained in the Foregoing**

Signed:

---

Date:

---

**Signed for and on behalf of  
The Company:**

Signed:

---

Date:

---

# Blank Paperwork & Procedures

The following pages contain all the instructions and blank paperwork to run the business on a day to day, week to week basis.

This includes;

Opening procedure and preparing venue for customers.

Reception duties.

Management procedure for setting up tills.

Till counting sheets.

Staff rotas.

Maintenance check sheets.

Dancer signing in and house fee list.

Dancer pole / stage show rota.

Performers dance log.

Spillage / staff drink sheets.

Stock count sheets.

Beer ordering check list.

General closing procedures.

Management counting and closing procedures.

**All completed paperwork to be kept in appropriate files.**

START OF THE NIGHT CHECKLIST

Open doors

Set correct lighting level

Open fire door locks

Sweep alleyway at rear

Sweep both smoking areas

Empty bottle bins & ashtrays in smoking area

Put up the shutters brush and mop front.

Float up and set up the tills

Ensure all bars are set up

Person on the door kiosk has sign in book and  
is ready to take house fees from the dancers

Door staff to be given dance sheets

Turn the music on

2 people to go flyering

DATE \_\_\_\_\_

## Bar floats

BAR		EFT extra
£10		
£5		
£1		
50p		
20p		
10p		
total		

Total Float \_\_\_\_\_

BAR		EFT extra
£10		
£5		
£1		
50p		
20p		
10p		
total		

Total Float \_\_\_\_\_

## End of Night

EFT	£
-10%	£

BAR	Downstairs
£50	
£20	
£10	
£5	
£1	
50p	
20p	
10p	
Change	
Total	
Float	

Cash Total £ \_\_\_\_\_

Z read \_\_\_\_\_

Plus/minus \_\_\_\_\_

EFT	£
-10%	£

BAR	Upstairs
£50	
£20	
£10	
£5	
£1	
50p	
20p	
10p	
Change	
Total	
Float	

Cash Total £ \_\_\_\_\_

Z read \_\_\_\_\_

Plus/minus \_\_\_\_\_

DOOR	
£20	
£10	
£5	
£1	
Change	
Total	
Float	
Cash Total	
Z read	
plus/minus	

## Takings totals

Door	
Dance	
Bar 1	
Bar 2	
Total	

Signed: \_\_\_\_\_

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Date							
£50							
£20							
£10							
£5							
£1							
50p							
20p							
10p							
5p							
Receipts							
Change							
Total Cash	0	0	0	0	0	0	0



[illegible]

BAR CLEANING CHECKLIST		DATE FROM					
	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	
SHELVES CLEANED							
FRIDGES STOCKED							
SPIRITS STOCKED							
MIRRORS CLEANED							
GLASS WASHER CLEANED							
SEATING AREAS CLEARED							
CLEAN FRIDGE DOORS							
SPIRIT BOTTLES CLEANED							
BALCONY CLEANED							
BINS EMPTIED							

[illegible]

## LINE CLEANING INSTRUCTIONS

1. fill bottle in cellar for line clean
2. pull water through all taps
3. pour a pint of savol line cleaning fluid into bottle
4. pour half pint of coloured fluid into bottle
5. pull fluid through all taps
6. leave for half hour
7. pull off two pints from each line
8. leave for another half hour
9. pull through till clear water comes out
10. pull off two – three buckets of water off each line
11. re-connect barrels if water is clear and pull beer back through

when possible put the lines in water the night before to make it a quicker and easier job

DANCER	POLE TIME	STAGE SHOW
	10.30 pm	
	10.50 pm	
	11.10 pm	
	11.30 pm	
	11.50 pm	
	12.10 am	
	12.30 am	
	12.50 am	
	01.10 am	
	01.30 am	
	01.50 am	
	02.10 am	
	02.30 am	
	02.50 am	
	03.10 am	

Maintenance Check Sheet	Check	Action Required
ST Lounge		
Date:		
Fire Log filled in		
Light Bulbs		
Emergency Lights		
Door Handles, Hinges and Locks		
Flooring and Carpets		
Toilets all Taps and Flushes		
Stools, Chairs and Fixed Seating		
TV's and Sound System all Working		
Mail Opened and Acted on where Applicable		
Cleaning Supplies and Glassware		
Office, Cellar and Kitchen Area Tidy		
Bar Areas including Spirits and Glassware		
Check Gas Stock		
Full Stock Take		

[illegible]

Date

Security Check Sheet

Time	balcony	gents	disabled	vip	fire exits	changing room	initials
8pm-9pm							
9pm-10pm							
10pm-11pm							
11pm-12am							
12am-1am							
1am-2am							
2am-3am							
3am-4am							



[illegible]

[illegible]

## **Beer Ordering**

**Make sure that for a Wednesday you have the following in stock:**

**BUD: 5 Cases**

**Becks: 5 Cases**

**Smirnoff Ice: 4 Cases**

**WKD Blue: 3 Cases**

**WKD Irn Bru: 2 Cases**

**Water: 2 Cases**

**Corona: 4 Cases**

**Peroni: 3 Cases**

**Magners: 2 Cases**

**Red Bull: 6 Cases**

**J2O O+P: 2 Cases**

**J2O A+B: 2 Cases**

**VS Blue: 8 Cases**

**VS Lemon: 8 Cases**

**Britvic Orange: 2 Cases**

**Britvic Tonic: 2 Case**

**Britvic Pineapple: 2 Cases**

**Pepsi: 1 on 1 spare**

**Diet Pepsi: 1 on 1 spare**

**Lemonade: 1 on 1 spare**

**Carlsberg: 16 Cases**

**Rose: 5 Cases**

**White: 5 Cases**

**Red: 2 Cases**

# Public & Staff Notices

The following notices MUST be displayed in the premises.

There are notices for the attention of staff to be displayed in staff only areas and notices for the attention of the general public.

Beware of new laws requiring signage which inform the public of various dangers or rules.

Obviously on top of these are the Licences , No Smoking and Emergency Exit signs that also must be on display.

# RIGHT OF SEARCH POLICY

We reserve the right to refuse admission at any time.

From time to time we conduct random searching in the venue for the safety of our staff and other customers, we kindly request that you co-operate with such requests or admission may be refused.

# the *SC* lounge

Gentlemen's Club & Champagne Bar

## Opening Times

Tuesday – 9.30pm till 3am

Wednesday – 9.30pm till 3am

Thursday – 9.30pm till 3.30am

Friday – 9.30pm till 4am

Saturday – 9.30pm till 4am

Sunday – 9.30pm till 3.30am



**NO PERSON  
UNDER 18  
YEARS OF  
AGE WILL BE  
ADMITTED**

# **FIRE & BOMB THREAT EVACUATION INSTRUCTIONS**

## **IF YOU DISCOVER A FIRE**

1. Immediately raise the alarm.
2. DO NOT attack the fire unless you have had training, do not put yourself or others at risk.

## **ON THE ALARM BEING RAISED**

3. The RECEPTIONIST is the nominated person who will call the fire brigade immediately.
4. THE STAFF will open the doors and escort the public from the building and report to the person in charge of the assembly point.

THE ASSEMBLY POINT IS **CHESHIRE BUILDING SOCIETY** across from front entrance.

5. The **DOOR SUPERVISORS** and **DPS** will ensure that no-one is left in the building.

**USE THE NEAREST EXIT AVAILABLE**

**DIRECT PUBLIC FROM THE BUILDING**

## **IN THE CASE OF BOMB SCARE**

**COLLECT ALL BELONGINGS AND OPEN ALL DOORS AND WINDOWS.**

## **IN THE CASE OF FIRE**

**DO NOT STOP TO COLLECT PERSONAL BELONGINGS.**

**DO NOT RE-ENTER THE BUILDING OR ALLOW THE PUBLIC TO RE-ENTER THE BUILDING.**

### Premises Age Verification Policy

Name and address of premises

.....  
.....  
.....

Name of premises licence holder

.....

Name of designated premises supervisor

.....

1. This policy applies in relation to the sale or supply of alcohol on this premises.
2. For this policy the responsible person is one of the following:
  - the holder of the premises licence;
  - the designated premises supervisor;
  - a person aged 18 or over who is authorised to allow the sale or supply of alcohol by an under 18; OR
  - a member or officer of a club present on the club premises in a capacity which enables him or her to prevent the supply in question
3. Staff serving alcohol on the premises must require any individuals who appear to the responsible person to be under the age of 18 years of age to produce on request, before being served alcohol, identification bearing their photograph, date of birth, and a holographic mark.
4. Examples of appropriate identification include:
  - A photo card driving licence
  - A passport
  - A proof of age card bearing the PASS hologram
5. The premises licence holder or club premises certificate holder will ensure that staff are made aware of the existence and content of this policy.

Signed.....

PREMISES LICENCE HOLDER /  
CLUB PREMISES CERTIFICATE HOLDER

### **Hygiene and safety**

#### **A few guidelines to remember on hygiene and safety in a bar.**

Always be clean, tidy and diplomatic.

Always rinse/wash bar equipment like cocktail shakers and strainers after use, even between drinks.

Always wash and dry your hands frequently, especially after contact with citrus fruit/juices. This helps prevent hand dermatitis.

Look after your hands, especially your fingernails, as these are always in view. Keep fingernails short, and if using nail polish, use neutral colours.

Don't smoke or drink while working behind a bar, it is considered unsanitary and in many countries is also illegal.

Don't allow a champagne corks to 'pop' on removal, this is of bad taste and dangerous.

Handle a glass soda siphon by the plastic or metal part only. The heat of your hand may cause the glass to shatter.

Never fill a glass to the brim.

## **CLUB RULES**

No touching during performances.

Clients must remain at least 12”  
from dancers during performances.

Clients must remain seated during  
performances.

No propositioning.

No audience participation.

No bad language or rowdy  
behaviour.

The use of cameras or mobile  
phone cameras is strictly  
forbidden.

# DANCING

A distance of of 12 inches between dancer and client at all times.

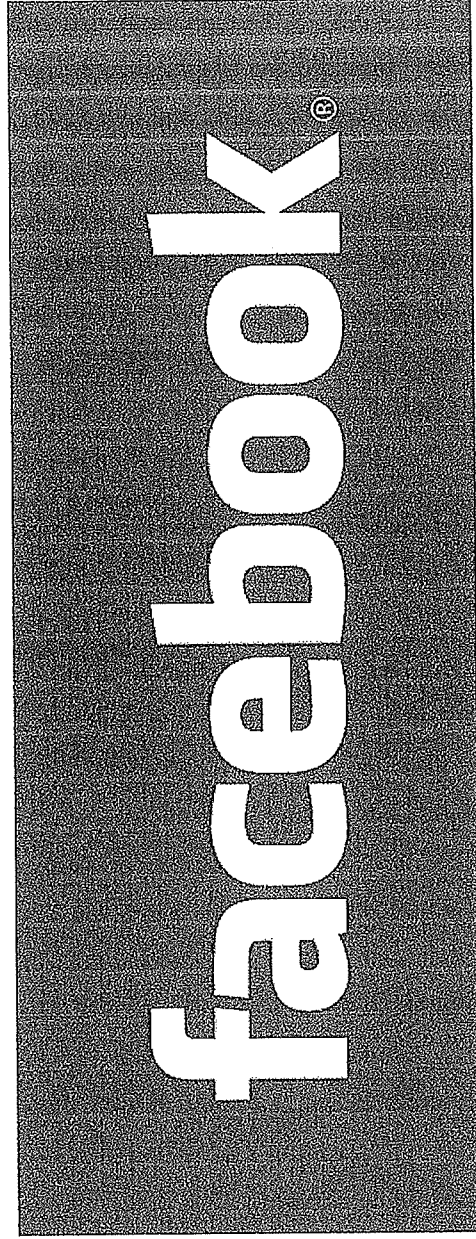
No physical contact between dancer and client whilst performing at any time.

One foot to be kept on the floor at all times whilst working, no standing on the furniture.

One dance to last the minimum of 3 minutes or 1 song.

All dances are full strip (fully nude)  
The prices of a dance are £10 main room, £20 G spot unless announced otherwise.

**JOIN US ON**



**ST LOUNGE GENTLEMAN'S  
CLUB & CHAMPAGNE BAR**

**NOTE:**

**Bar Training Manual – document submitted as part of application but not published as contains information subject to copyright. The document will be available in hard copy at the meeting.**



**NOTE:**

**Communication Skills Manual – document submitted as part of application but not published as contains information subject to copyright. The document will be available in hard copy at the meeting.**

# Fire Risk Assessment & Licence and Conditions

## Outline Paperwork for Fire Safety.

For in depth detail see separate Crime and Fire Prevention file.

That file fully complies with Regulatory Reform (Fire Safety) Order 2005.

All management MUST have read, understood and implicated all procedures and practices laid out in the Fire Safety manual.

**KEYHOLDER DETAILS**

INSTALLATION ADDRESS	
NAME	
ADDRESS	
TELEPHONE	
MOBILE	
MOBILE	
PASSWORD (maximum of 10 characters)	
DIRECTIONS FOR THE POLICE	
KEYHOLDERS	
<p>There must be at least <b>two key holders at separate addresses</b> available for call outs. They must be contactable by telephone at their home address and reside not more than 20 minute travelling distance from the protected premises. They must have their own transport to ensure prompt attendance.</p> <p><b><u>Please put in order of contact for the Alarm Receiving Centre</u></b></p>	
KEYHOLDER 1	
NAME	
ADDRESS	
TELEPHONE	
MOBILE	
MOBILE	
PASSWORD	
KEYHOLDER 2	
NAME	
ADDRESS	
TELEPHONE	
MOBILE	
MOBILE	
PASSWORD	

<b>KEYHOLDER 3</b>	
NAME	
ADDRESS	
TELEPHONE	
MOBILE	
MOBILE	
PASSWORD	
<b>KEYHOLDER 4</b>	
NAME	
ADDRESS	
TELEPHONE	
MOBILE	
MOBILE	
PASSWORD	
<b>KEYHOLDER 5</b>	
NAME	
ADDRESS	
TELEPHONE	
MOBILE	
MOBILE	
PASSWORD	

# **Fire Risk Assessment**

**At**

**ST Lounge  
Gentlemen's Club  
& Champagne Bar  
16 Grove Street  
Wilmslow  
Cheshire  
SK9 1DR**

## **Documentation.**

The premises hold a current electrical certificate, issued by Grundys Electrical Limited. The inspection report serial number is HP/

The Fire Alarm system, manufactured by Receptor, was inspected on 15<sup>th</sup> July 2009 and meets all current specifications and criteria.

Fire Extinguishers are supplied and maintained by Chase Fire Protection Limited. All records are in date.

Records of Staff Fire training and Evacuation procedures are documented and available.

There are smoke and heat detectors and emergency lighting installed throughout the premises. Records of testing are available.

## **FIRE ACTION PLAN**

A fire action plan is in place and all staff are explained the details of the plan upon employment and at regular intervals. The employer keeps records of signatures from the employee's to say that they have read and understood the information.

## **FIRE TRAINING / EMERGENCY EVACUATION PROCEEDURE**

All management, security and senior bar staff should have adequate fire training and be competent to assist the public in the event of an emergency evacuation. This is monitored on a regular basis with fire evacuation drills being undertaken and recorded.

## **FIRE ALARM SYSTEMS**

The fire alarm is tested on a weekly basis, at different points each week. Each test is recorded.

The Emergency lighting is continuously monitored and tested and staff made aware to report any faulty lighting to management so that it can be rectified immediately. The management and security staff make regular checks and record them. The systems are also serviced by a competent person annually, records and certificates are kept.

## **FIRE EXTINGUISHERS**

Appointed staff are aware of the position of each fire extinguisher as per the fire plan. Checks are made on a weekly basis to ensure that these are in place and have not been damaged or discharged. The extinguishers are recharged each year, this is documented on each extinguisher.

ST Lounge Gentlemen's Club	<b>FIRE AUDIT</b>	18 <sup>TH</sup> July
----------------------------	-------------------	-----------------------

<b>Detail by Area</b>	<b>Observations</b>
<b>Main Entrance</b>	<p>The main entrance is by access of a pair of double doors through steel roller shutters. The doors have an illuminated fire exit sign above them.</p> <p>The doors are manned at all times by a minimum of one member of fully trained security personnel. They have also received fire training.</p> <p>The walls are painted and the floor covering is hard wearing floor matting. Above the door is a ceiling mounted fan heater.</p>
<b>Ticket Office &amp; Cloakroom</b>	<p>This area is adjacent to the main entrance.</p> <p>It is permanently manned during opening hours.</p> <p>The room contains the security and fire logs, a till and coat hooks. There is also a plug in fan heater.</p>
<b>Main Bar Area</b>	<p>This area has a long centre space with a fixed seating area to the right. A small stage is opposite from the bar. Next to the bar is a kitchen containing glasswasher and ice machine equipment.</p> <p>All fire exits are clearly marked and well illuminated.</p> <p>There is an air conditioning heater above the main entrance door and an air conditioning unit above the stage.</p> <p>All fixed seating and furniture upholstery is in good condition. As are floor coverings.</p> <p>Fire Extinguishers are located in correct areas.</p>
<b>Gents Toilets</b>	<p>This consists of a main area with urinals and wash hand basins, it is in the building basement and accessed via a stairwell at the rear of the main room.</p> <p>Also there is an electric hand dryer.</p> <p>There is a single separate toilet cubicle.</p>



ST Lounge Gentlemen's Club		FIRE AUDIT	18 <sup>TH</sup> July
Detail by Area	Observations		
Ladies Toilet	<p>This room consists of three toilet cubicles and three sinks.</p> <p>There is a wall mounted electric hand dryer.</p> <p>Also there is emergency lighting and a security camera viewing the entrance.</p>		
Staff Changing Room	<p>The room is on the second floor and accessed via two stairwells.</p> <p>There are mirrored walls and soft furniture..</p> <p>There is a sink and hand dryer, there is also a plug in fan heater.</p> <p>The room has emergency lighting and a foam fire extinguisher.</p>		
Stairwells	<p>The stairs are covered with new fire retardant carpet and non slip nosings.</p> <p>There are supportive hand rails on both sides.</p> <p>There is emergency lighting in both the stairwells.</p>		
Champagne Bar Area First Floor	<p>This consists of a main area with a bar in one corner.</p> <p>There is a double door fire exit at the far end of the room leading to an external steel fire escape directly down to street level and out of the rear of the building. These fire doors are also access to the smoking area.</p> <p>All inner walls have fixed seating to them, with tables and armchairs. All fixtures are in good condition and made from fire retardant material.</p> <p>In the middle of the room there is a small private dance room.</p> <p>There is more than adequate emergency lighting in the main room and fire exit stairwells.</p>		
Dance Room	<p>The dance room and VIP lounge has fixed seating around the walls.</p> <p>The furniture is in good condition and made from fire retardant material.</p> <p>There is emergency lighting in the Dance room.</p>		

## **FIRE RISK ASSESSMENTS THE ST LOUNGE GENTLEMEN'S CLUB & CHAMPAGNE BAR**

As at 18<sup>TH</sup> July 2009

Risk assessments are done by area and for the situations noted on the date of the audit.  
Areas are stated as in the fire plan.

1. Main Entrance, Ticket Office and Cloakroom.
2. Main Ground Floor Bar.
3. Gents and Disabled / Ladies Toilets.
4. Staff Changing Room and Stairwell.
5. First Floor Main Bar Area.
6. Dance Room and VIP Area.
7. External Perimeter.

*The ratings for the assessments are as follows:*

<b>L (LOW)</b>	<b>remote or unlikely</b>
<b>M (MEDIUM)</b>	<b>possible or likely</b>
<b>H (HIGH)</b>	<b>probable or certain</b>

### **Priority**

1. **Action should be taken immediately**
2. **Requires action within next few weeks**
3. **Measures should be taken to make improvements when possible.**

**FIRE RISK ASSESSMENT**                      **ST LOUNGE GENTLEMEN'S CLUB**                      **Date 16/07/09**  
**Area: Entrance / Ticket Office / Cloakroom / Main Bar Area**

HAZARD / RISK	WHO IS AT RISK	CONTROL MEASURE	LIKELIHOOD	PRIORITY
Carpet and flooring if damaged has potential to cause trips and falls.	Staff and Public	The carpets and flooring should be maintained in good repair and any damage should be repaired immediately.	L	1
Portable appliances in the ticket office. Risk of electrical fire.	Staff and Public	All appliances should be PAT tested. Cables should not be overloaded into extension sockets. The amps of each unit should be evaluated to ensure that the correct fuse is in place and that the wall socket is not loaded above 13 amps.	M	1
Clothing in the cloakroom risk of ignition from wall heaters.	Staff and Public	Clothing should be kept well away from from any heat source, i.e. portable heaters.	M	1
Overhead light units suspended from ceiling danger of bulbs failing and overheating.	Staff and Public	Ensure that all light fittings are securely fixed. Lighting is to be maintained by a competent person and regular inspections made.	M	1
Fire exit doors obstructed causing blockage during evacuation.	Staff and Public	All fire exits to be clearly signed and illuminated. Exits to be kept clear at all times.	L	1
Sound equipment speakers faulty wiring, incorrect fuse in plugs. Overloading electrical sockets. Trailing wires, cables.	Public and Staff	All electrical equipment should be tested by a competent person. All cables should be carefully routed to ensure no trip hazard. Plugs checked for correct amp fuses. Any multiway adaptors used should not be loaded with more than 13 amps. Cables should be checked for damage and be repaired immediately.	M	1

**FIRE RISK ASSESSMENT****ST LOUNGE GENTLEMEN'S CLUB****Date 18/07/09****Area: Main Bar Area / Cleaning Storage Room / Toilets / Changing Room**

HAZARD / RISK	WHO IS AT RISK	CONTROL MEASURE	LIKELIHOOD	PRIORITY
Upholstered chairs / seating igniting from cigarettes, matches or arson.	Public and Staff	Upholstery of chairs to be of a suitable fire retardant material and relevant B S standard for fire resistance to cigarette and match ignition. To be maintained in good repair.	M	1
Flammable liquids igniting in the event of a fire. Explosion from canisters.	Public and Staff	Flammable cleaning items must be kept in a fire resistant cabinet when not in use. Only designated staff to use.	L	1



### Premises Licence Summary

**Premises Licence Number:**

PR/0184

**Premises Details**

Postal address of Premises or, if none, ordnance survey map reference or description:	
S T Lounge 16 Grove Street Wilmslow Cheshire	
Post Town: Wilmslow	Post Code: SK9 1DR
Telephone Number:	

Where the Licence is time limited, the dates:
Not applicable.

Licensable activities authorised by the Licence:
Live music Recorded music Performances of dance Sale and supply of alcohol Anything of a similar description to live music, recorded music and performances of dance Provision of facilities for making music Provision of facilities for dancing Provision of facilities for entertainment of a similar description to making music and dancing Late night refreshment

The times the Licence authorises the carrying out of licensable activities:
<b>Live Music (to take place indoors)</b> Monday to Thursday 10.00 to 03.00 Friday and Saturday 10.00 to 03.30 Sunday 12.00 to 03.00 From the end of permitted hours on New Years Eve to the commencement of permitted hours on New Years Day.
<b>Recorded Music (to take place indoors)</b> Monday to Thursday 10.00 to 03.00 Friday and Saturday 10.00 to 03.30 Sunday 12.00 to 03.00 From the end of permitted hours on New Years Eve to the commencement of permitted hours on New Years Day.

**Performances of dance (to take place indoors)**

Monday to Thursday 11.00 to 02.00

Friday and Saturday 10.00 to 03.30

Sunday and Christmas Day 12.00 to 00.30

Sunday preceding a Bank Holiday except Easter Sunday 12.00 to 01.00

From the end of permitted hours on New Years Eve to the commencement of permitted hours on New Years Day.

**Sale and supply of alcohol**

Monday to Thursday 10.00 to 03.00

Friday and Saturday 10.00 to 03.30

Sunday 12.00 to 03.00

An additional 60 minutes on the day when British Summer Time commences.

From the end of permitted hours on New Years Eve to the commencement of permitted hours on New Years Day.

**Anything of similar description to live music, recorded music and performance of dance (to take place indoors)**

Monday to Thursday 11.00 to 02.00

Friday and Saturday 10.00 to 03.30

Sunday and Christmas Day 12.00 to 00.30

Sunday preceding a Bank Holiday except Easter Sunday 12.00 to 01.00

From the end of permitted hours on New Years Eve to the commencement of permitted hours on New Years Day.

**Provision of facilities for making music (to take place indoors)**

Monday to Thursday 10.00 to 03.00

Friday and Saturday 10.00 to 03.30

Sunday 12.00 to 03.00

From the end of permitted hours on New Years Eve to the commencement of permitted hours on New Years Day.

**Provision of facilities for dancing (to take place indoors)**

Monday to Thursday 10.00 to 03.00

Friday and Saturday 10.00 to 03.30

Sunday 12.00 to 03.00

From the end of permitted hours on New Years Eve to the commencement of permitted hours on New Years Day.

**Provision of facilities for entertainment of a similar description to that for making music and for dancing (to take place indoors)**

Monday to Thursday 11.00 to 02.00

Friday and Saturday 10.00 to 03.30

Sunday and Christmas Day 12.00 to 00.30

Sunday preceding a Bank Holiday except Easter Sunday 12.00 to 01.00

From the end of permitted hours on New Years Eve to the commencement of permitted hours on New Years Day.

**Late Night Refreshment (to take place indoors)**

Monday to Thursday 23.00 to 02.30

Friday and Saturday 23.00 to 04.00

Sunday 23.00 to 01.00

From the end of permitted hours on New Years Eve to 05.00 on New Years Day.

The opening hours of the Premises:

Monday to Thursday 10.00 to 03.30  
Friday and Saturday 10.00 to 04.00  
Sunday 12.00 to 03.30

Where the Licence authorises supplies of alcohol, whether these are on and/or off supplies:

For consumption either on or off the premises

Name, (registered) address of holder of Premises Licence:

Van Leisure Limited  
98 Lancaster Road  
Newcastle under Lyme  
Staffordshire  
ST5 1DS

Registered number of holder, for example company number, charity number (where applicable):

6652799

Name of designated Premises Supervisor where the Premises Licence authorises for the supply of alcohol:

Paul Brandon Knowles

State whether access to the Premises by children is restricted or prohibited:

No one under the age of 18 will be allowed to enter or remain on the premises

Signed by Mr A Potts  
On behalf of Cheshire East Borough Council



### **Annex 1 - Mandatory Conditions**

1. No supply of alcohol may be made under this Premises Licence -
  - (a) at a time when there is no designated premises supervisor in respect of the Premises Licence, or
  - (b) at a time when the designated premises supervisor does not hold a Personal Licence or his Personal Licence is suspended.
2. Every supply of alcohol under this Premises Licence must be made or authorised by a person who holds a Personal Licence.

### **Annex 2 - Conditions consistent with the Operating Schedule**

#### **Prevention of Crime and Disorder**

1. No irresponsible sales promotions of alcoholic beverages shall be offered to customers.
2. No customers carrying open or sealed bottles shall be admitted to the premises at any time that the premises are open to the public.
3. A sign will be located on the premises indicating that the standard hours during which the sale of alcohol is permitted.
4. The Designated Premises Supervisor will be a member of the local Pubwatch.
5. There shall be provided at the premises Door Supervisors who are registered with the security industry authority from opening hours until the close of business. Door Supervisors are to be employed to such a number as the management of the premises consider are sufficient to control the entry to the premises and for the keeping of order in the premises when they are used for a licensable activity. A written record shall be kept on the premises by the designated premises supervisor of every person employed on the premises as a door supervisor in a register kept for that purpose. that record shall contain the following details:-
  - (1) the door supervisors name, date of birth and home address; (ii) his/her security authority number; (iii) the time and date he/she starts and finishes duty; (iv) the time of any breaks taken whilst on duty; (v) each entry shall be signed by the door supervisor, that register shall be available for inspection on demand by an authorised officer of the Council, The Security Industry Authority or a police constable.

#### **Public Safety**

6. All fire doors will be maintained effectively self closing and shall not be held open other than by approved devices.
7. Notices detailing the actions to be taken in the event of fire or other emergencies, including how the fire brigade shall be summoned, are to be prominently displayed.
8. Local taxi numbers shall be displayed near the exits of the premises.
9. Fire extinguisher and fire alarm checks will be made and inspected on an annual basis.
10. An adequate and appropriate supply of first aid equipment will be made available on the premises.
11. Electrical equipment will be inspected on an annual basis.



### **Prevention of Public Nuisance**

12. No regulated entertainment of any type is to take place in the garden areas of the premises after 2300 hours.
13. Noise or vibration must not emanate from the premises so as to cause a nuisance to nearby properties.
14. Windows and doors (save for exit and entrance purposes) will be kept shut when [amplified] musical entertainment is taking place.
15. A noise limiter is to be fitted on any amplification equipment used at the premises and the level set by agreement with the EHO if he so requests to prevent noise nuisance.
16. Prominent, clear and legible notices are to be displayed at all exits requesting the public to respect the needs of local residents and to leave the premises and the area quietly.
17. No explosives, pyrotechnics and fireworks of a similar nature which could cause disturbance in surrounding areas are to be used within the curtilage of the premises.
18. The placing of refuse - including bottles - into receptacles outside the premises must not take place between 2300 hours and 0800 hours.
19. For a period of 30 minutes after the conclusion of regulated entertainment, incidental music shall be played at a lower volume to promote a 'chill out' period.
20. Noise from music and associated sources (including DJs and amplified voices) will not be a nuisance inside noise sensitive properties between 23.00 and 08.00hrs.
21. No amplified music will be played outside the premises.
22. No glassware to be collected from the premises or to be disposed of into outside waste receptacles between 22.00 and 08.00hrs.
23. All external windows and doors shall be kept closed when regulated entertainment is being provided except for access and egress to and from the premises and/or in the event of an emergency.
24. Signs requesting that customers leave the premises quietly shall be displayed at the exits.

### **Protection of Children from Harm**

25. No one under the age of 18 will be allowed to enter or remain on the premises.
26. Anyone who appears to be under the age of 21 and who is attempting to buy alcohol must be required to produce proof of age before such a sale is made.
27. No person under the age of 18 will be allowed on the premises at any time when licensable activities are taking place. Clear notice will be displayed at each entrance to the premises, in a prominent, so that it can be easily read by people entering the premises saying: "NO PERSONS UNDER 18 WILL BE ADMITTED".
28. Staff will be trained (and undergo regular refresher training) in respect of age identification - such training sessions to be documented and records made available to authorised persons from Responsible Authorities.
29. A challenge 21 scheme will be operated at the premises - the only form of valid identification being passport, phot driving licence or PASS hologram ID card.

### **General – All Licensing Objectives**

30. Sale of intoxicating liquor for consumption off the premises shall be restricted to persons sitting at tables outside the frontage of the premises and any such sales shall be confined to the persons who are personally served by the Designated Premises Supervisor or a member of his/her staff.

31. Suitable beverages other than intoxicating liquor including drinking water shall be equally available for consumption with or otherwise as an ancillary to meals served in the licensed premises.

32. CCTV shall be provided in the form of a recordable system. The CCTV equipment shall be maintained in good working order correctly time and date stamped. Recordings shall be kept in date order, numbered consequentially and kept for a period of 31 days and copies made available to the Police on request. The recording equipment and tapes shall be kept in a secure environment under the control of the DPS or other nominated responsible individual. Appropriate signage representative of the above shall be displayed in conspicuous positions.

33. Striptease, lap dancing, pole dancing, and similar performances involving nudity, partial nudity or simulated sexual acts to take place at the premises in accordance with the following:-

a) Safe Access to Dressing Room - safe and controlled access to the dressing room for performers shall be maintained at all times when the performance is taking place and immediately afterwards. members of the public will not be allowed to access the dressing rooms. Dancers not performing shall not be in the licensed area in a state of undress.

b) No admittance - Under 18 - No person under the age of 18 will be allowed on the premises at any time when licensable activities are taking place.

c) A clear notice will be displayed at each entrance to the premises, in a prominent position, so that it can be easily read by people entering the premises saying:

**"NO PERSONS UNDER 18 WILL BE ADMITTED"**

d) No physical contact or information exchange - There shall be no touching of performers by customers before, during or after the performance, other than the placing of banknotes by the customer in a garter worn by the performer for that purpose.

e) There shall be no exchange of personal information between the performers and customers. Notices to this effect shall be clearly displayed at each entrance to the premises.

f) Performance Area - The performance area shall be supervised by a member of staff at all times when performances are taking place. The management at the premises shall take all reasonable steps to ensure that customers remain seated whilst the adult entertainment is taking place.

g) Door Supervisors - There shall be an adequate number of registered door supervisors on the premises when the authorised entertainment is taking place to ensure good order and safety of performers and customers. At least one door supervisor shall be positioned at the entrance(s) in use at all times when adult entertainment is taking place.

h) No nudity Visible Outside - Entertainment, including dancing, which involve nudity or sexual performance of any kind shall not be visible from outside the premises.



- i) No External Adverts - There shall be no display outside the premises of photographs or other images which indicate that entertainment involving nudity or sexual performance takes place on the premises.

34. Where performers who are not being collected from the door of the premises by taxi or other transport, they will be chaperoned back to their vehicles by escorts provided by the licence holder. This is necessary as there is no car park within sight of the premises and for the safety of the persons performing in the premises.

35. The DPS or a nominated member of staff shall represent the premises at local Pub Watch Meetings

### **Conditions converted from Public Entertainment Licence**

69 The Licence Holder/Designated Premises Supervisor shall ensure that performers and members of the public have separate entrances for entering and exiting from the Premises, performers to use staff entrances.

73 Any person who touches or attempts to touch a performer or directs lewd, vulgar or obscene language or gestures thereto shall be immediately removed from the Premises by the Licence Holder/Designated Premises Supervisor.

74 There shall be at least one Licence Holder/Designated Premises Supervisor on the Premises during the entertainment to ensure compliance with these special conditions. In addition, there shall be a nominated female present to oversee the activities of female performers and a like nominated male present to oversee the activities of any male performers.

76 The Licence Holder/Designated Premises Supervisor shall ensure that all performers read through these special conditions and sign a statement that they have understood them and agreed to abide by them.

78 No such entertainment shall take place on Christmas Day.

### **Additional conditions converted from Public Entertainment Licence**

86. Should any member of staff who is registered with the Security Industry Authority act as a door supervisor, then that person should be relinquished from all other duties on that occasion.

### **Annex 3 - Conditions attached after a hearing by the Licensing Authority**

1. Live music between the hours of 03.00 and 03.30 shall not be amplified.

### **Annex 4 - Plans**

See attached.

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## Appendix E

15/1/12

To: The Licensing Department,  
Cheshire East Council  
Westfields,  
Middlewich Road,  
Sandbach, CW11 1HZ  
Email: [licensing@oxford.gov.uk](mailto:licensing@oxford.gov.uk)

**Closing Date for Objections: 20<sup>th</sup> of January 2011**

Dear Sir,

**Re: ST Lounge Grove Street Wilmslow**  
**Application for a Sexual Entertainment Venue Licence – Written Objection**

I am writing to express my strong objection to the Council granting a Sexual Entertainment Venue (SEV) licence for adult entertainment at the premises mentioned above. The premises have been operating as a lap dancing club since 2009 in what is a totally inappropriate location and venue.

The Cheshire East Council policy for a Sexual Entertainment Venue Licence states as follows:

“Whilst each application will be determined on its own individual merits, the grant of a licence will generally be considered inappropriate where the characteristics of the locality include the following sensitive uses:

- (a) an area predominantly comprising residential accommodation;
- (b) parks and children’s play areas;
- (c) schools and youth centres;
- (d) places of worship; and
- (e) community facilities.”

I would request that the Committee refuse the application on the grounds that a sexual entertainment venue at the premises would be inappropriate, having regard to the character of the relevant locality and the use to which other premises in the vicinity are put.

## Appendix F

To: The Licensing Department,  
Cheshire East Council  
Westfields,  
Middlewich Road,  
Sandbach, CW11 1HZ  
Email: [licensing@oxford.gov.uk](mailto:licensing@oxford.gov.uk)

**Closing Date for Objections: 20<sup>th</sup> of January 2011**

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**Re: ST Lounge Grove Street Wilmslow**  
**Application for a Sexual Entertainment Venue Licence – Written**  
**Objection**

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- (a) an area predominantly comprising residential accommodation;
- (b) parks and children's play areas;
- (c) schools and youth centres;
- (d) places of worship; and
- (e) community facilities."

I would request that the Committee refuse the application on the grounds that a sexual entertainment venue at the premises would be inappropriate, having regard to the character of the relevant locality and the use to which other premises in the vicinity are put.



## Appendix G

Tuesday, 17 January 2012

To: The Licensing Department,  
Cheshire East Council  
Westfields,  
Middlewich Road,  
Sandbach, CW11 1HZ

Dear Sir,

**Re: ST Lounge Grove Street Wilmslow**  
**Application for a Sexual Entertainment Venue Licence – Written Objection**

I am writing to express my strong objection to the Council granting a Sexual Entertainment Venue (SEV) license for adult entertainment at the premises mentioned above. The premises have been operating as a lap dancing club since 2009 in what is a totally inappropriate location and venue.

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- (a) an area predominantly comprising residential accommodation;
- (b) parks and children's play areas;
- (c) schools and youth centres;
- (d) places of worship; and
- (e) community facilities."

I would request that the Committee refuse the application on the grounds that a sexual entertainment venue at the premises would be inappropriate, having regard to the character of the relevant locality and the use to which other premises in the vicinity are put.

Yours faithfully

## Appendix H

To: The Licensing Department,  
Cheshire East Council  
Westfields,  
Middlewich Road,  
Sandbach, CW11 1HZ  
Email: [licensing@oxford.gov.uk](mailto:licensing@oxford.gov.uk)

**Closing Date for Objections: 20<sup>th</sup> of January 2011**

Dear Sir,

**Re: ST Lounge Grove Street Wilmslow**  
**Application for a Sexual Entertainment Venue Licence – Written Objection**

I am writing to express my strong objection to the Council granting a Sexual Entertainment Venue (SEV) licence for adult entertainment at the premises mentioned above. The premises have been operating as a lap dancing club since 2009 in what is a totally inappropriate location and venue.

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- (a) an area predominantly comprising residential accommodation;
- (b) parks and children's play areas;
- (c) schools and youth centres;
- (d) places of worship; and
- (e) community facilities."

I would request that the Committee refuse the application on the grounds that a sexual entertainment venue at the premises would be inappropriate, having regard to the character of the relevant locality and the use to which other premises in the vicinity are put.

*Yours Sincerely*



## Appendix I

To: The Licensing Department,  
Cheshire East Council  
Westfields,  
Middlewich Road,  
Sandbach, CW11 1HZ  
Email: [licensing@oxford.gov.uk](mailto:licensing@oxford.gov.uk)

**Closing Date for Objections: 20<sup>th</sup> of January 2011**

Dear Sir,

**Re: ST Lounge Grove Street Wilmslow**  
**Application for a Sexual Entertainment Venue Licence – Written Objection**

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- (a) an area predominantly comprising residential accommodation;
- (b) parks and children’s play areas;
- (c) schools and youth centres;
- (d) places of worship; and
- (e) community facilities.”

I would request that the Committee refuse the application on the grounds that a sexual entertainment venue at the premises would be inappropriate, having regard to the character of the relevant locality and the use to which other premises in the vicinity are put.

18<sup>th</sup> Jan '12

## Appendix J

To: The Licensing Department,  
Cheshire East Council  
Westfields,  
Middlewich Road,  
Sandbach, CW11 1HZ  
Email: [licensing@oxford.gov.uk](mailto:licensing@oxford.gov.uk)

**Closing Date for Objections: 20<sup>th</sup> of January 2011**

Dear Sir,

**Re: ST Lounge Grove Street Wilmslow**  
**Application for a Sexual Entertainment Venue Licence – Written**  
**Objection**

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- (b) parks and children's play areas;
- (c) schools and youth centres;
- (d) places of worship; and
- (e) community facilities."

I would request that the Committee refuse the application on the grounds that a sexual entertainment venue at the premises would be inappropriate, having regard to the character of the relevant locality and the use to which other premises in the vicinity are put.

## Appendix K

To: The Licensing Department,  
Cheshire East Council  
Westfields,  
Middlewich Road,  
Sandbach, CW11 1HZ  
Email: [licensing@oxford.gov.uk](mailto:licensing@oxford.gov.uk)

Closing Date for Objections: 20<sup>th</sup> of January 2011

Dear Sir,

Re: ST Lounge Grove Street Wilmslow  
Application for a Sexual Entertainment Venue Licence - Written Objection

I am writing to express my strong objection to the Council granting a Sexual Entertainment Venue (SEV) licence for adult entertainment at the premises mentioned above. The premises have been operating as a lap dancing club since 2009 in what is a totally inappropriate location and venue.

The Cheshire East Council policy for a Sexual Entertainment Venue Licence states as follows:

"Whilst each application will be determined on its own individual merits, the grant of a licence will generally be considered inappropriate where the characteristics of the locality include the following sensitive uses:

- (a) an area predominantly comprising residential accommodation;
- (b) parks and children's play areas;
- (c) schools and youth centres;
- (d) places of worship; and
- (e) community facilities."

I would request that the Committee refuse the application on the grounds that a sexual entertainment venue at the premises would be inappropriate, having regard to the character of the relevant locality and the use to which other premises in the vicinity are put.

*Yours sincerely,*

## Appendix L

To: The Licensing Department,  
Cheshire East Council  
Westfields,  
Middlewich Road,  
Sandbach, CW11 1HZ  
Email: [licensing@oxford.gov.uk](mailto:licensing@oxford.gov.uk)

17.1.12

Closing Date for Objections: 20<sup>th</sup> of January 2011

Dear Sir,

Re: ST Lounge Grove Street Wilmslow  
Application for a Sexual Entertainment Venue Licence - Written Objection

I am writing to express my strong objection to the Council granting a Sexual Entertainment Venue (SEV) licence for adult entertainment at the premises mentioned above. The premises have been operating as a lap dancing club since 2009 in what is a totally inappropriate location and venue.

The Cheshire East Council policy for a Sexual Entertainment Venue Licence states as follows:

"Whilst each application will be determined on its own individual merits, the grant of a licence will generally be considered inappropriate where the characteristics of the locality include the following sensitive uses:

- ✓ (a) an area predominantly comprising residential accommodation;
- ✓ (b) parks and children's play areas;
- ✓ (c) schools and youth centres;
- ✓ (d) places of worship; and
- ✓ (e) community facilities."

I would request that the Committee refuse the application on the grounds that a sexual entertainment venue at the premises would be inappropriate, having regard to the character of the relevant locality and the use to which other premises in the vicinity are put.

Yours faithfully



## Appendix M

*email.*

*17<sup>th</sup> January, 2012.*

The Licensing Department,  
Cheshire East Council  
Westfields,  
Middlewich Road,  
Sandbach, CW11 1HZ

Dear Sirs,

**Re: ST Lounge Grove Street Wilmslow**  
**Application for a Sexual Entertainment Venue Licence – Written Objection**

I ask the appropriate committee of the Council to consider my objections to the renewal of the licence for the above named development in Grove Street, Wilmslow, on the following grounds:-

- (a) Places of worship
- (b) An area predominantly comprising residential accommodation
- (c) Schools in the area
- (d) Community facilities

**Places of Worship.**

The church of Sacred Heart and St. Teresa is situated not more than 200 metres from the premises in Grove Street. There are problems with noise and groups gathering in the church grounds at night which problem has been exacerbated with increased foot-fall in the area in the early hours. In addition, because of lack of parking area for the premises in question, more parking is taking place outside our church premises, which include illegal parking. Attendance at the premises also creates illegal parking at the bottom of Grove Street outside the banks

An area predominantly comprising residential accommodation

While Grove Street is not predominantly residential, Green Lane, Grove Avenue and Hawthorn Lane are so. Each is contiguous to Grove Street.

Schools in the area

There is a school in Grove Avenue.

Community Facilities.

Grove Street is a main shopping area in Wilmslow, leading to other late night opening shops. These are used by many local families throughout the day and evening.

Children

This specific street is used by children of all ages during the day and early evening. The title of the premises 'Gentleman's club and Champagne Bar' together with the planning application which is fully visible to passing children indicating the use to which the premises are put ... 'strip club, pole dancing, including full-nudity' conveys information from which the young should be protected.

Yours faithfully

## Appendix N

To: The Licensing Department,  
Cheshire East Council  
Westfields,  
Middlewich Road,  
Sandbach, CW11 1HZ  
Email: [licensing@oxford.gov.uk](mailto:licensing@oxford.gov.uk)

**Closing Date for Objections: 20<sup>th</sup> of January 2011**

Dear Sir,

**Re: ST Lounge Grove Street Wilmslow**  
**Application for a Sexual Entertainment Venue Licence – Written**  
**Objection**

I am writing to express my strong objection to the Council granting a Sexual Entertainment Venue (SEV) licence for adult entertainment at the premises mentioned above. The premises have been operating as a lap dancing club since 2009 in what is a totally inappropriate location and venue.

The Cheshire East Council policy for a Sexual Entertainment Venue Licence states as follows:

"Whilst each application will be determined on its own individual merits, the grant of a licence will generally be considered inappropriate where the characteristics of the locality include the following sensitive uses:

- (a) an area predominantly comprising residential accommodation;
- (b) parks and children's play areas;
- (c) schools and youth centres;
- (d) places of worship; and
- (e) community facilities."

I would request that the Committee refuse the application on the grounds that a sexual entertainment venue at the premises would be inappropriate, having regard to the character of the relevant locality and the use to which other premises in the vicinity are put.

## Appendix O

18<sup>th</sup> January, 2012.

The Licensing Department,  
Cheshire East Council  
Westfields,  
Middlewich Road,  
Sandbach, CW11 1HZ

Dear Sirs,

**Re: ST Lounge Grove Street Wilmslow**

**Application for a Sexual Entertainment Venue Licence – Written Objection**

Churches Together in Wilmslow ask the appropriate committee of the Council to consider their objections to the renewal of the licence for the above named development in Grove Street, Wilmslow, on the following grounds:-

- (a) Places of worship
- (b) An area predominantly comprising residential accommodation
- (c) Schools in the area
- (d) Community facilities

### **Places of Worship.**

The church of Sacred Heart and St. Teresa is situated not more than 200 metres from the premises in Grove Street. It also is direct access to the church of St. Bartholomew. In addition there are other places of worship within a radius of 400 metres. There are problems with noise and groups gathering in the area of Grove Street at night which problem has been exacerbated with increased foot-fall in the early hours. In addition, because of lack of parking area for the premises in question, more parking is taking place in nearby residential roads, which include illegal parking. Attendance at the premises also creates illegal parking at the bottom of Grove Street outside the banks

### **An area predominantly comprising residential accommodation**

While Grove Street is not predominantly residential, Green Lane, Grove Avenue and Hawthorn Lane are so. Each is contiguous to Grove Street.



Schools in the area

There is a school in Grove Avenue.

Community Facilities.

Grove Street is a main shopping area in Wilmslow, leading to other late night opening shops. These are used by many local families throughout the day and evening.

Children

This specific street is used by children of all ages during the day and early evening. The title of the premises 'Gentleman's club and Champagne Bar' together with the planning application which is fully visible to passing children indicating the use to which the premises are put ... 'strip club, pole dancing, including full-nudity' conveys information from which the young should be protected.

*18th January 2012*

Chair, Churches Together in Wilmslow

Letter signed after consultation with and on behalf of Churches Together in Wilmslow

## Appendix P

Date: 20<sup>th</sup> of January 2012

By: Email.

To: The Licensing Department,  
Cheshire East Council  
Westfields,  
Middlewich Road,  
Sandbach, CW11 1HZ  
Email: [licensing@cheshireeast.gov.uk](mailto:licensing@cheshireeast.gov.uk)

**Closing Date for Objections: 20<sup>th</sup> of January 2012**

Dear Sir,

**Re: ST Lounge Grove Street Wilmslow**  
**Application for a Sexual Entertainment Venue Licence – Written Objection**

I am writing to express my strong objection to the Council granting a Sexual Entertainment Venue (SEV) licence for adult entertainment at the premises mentioned above. The premises have been operating as a lap dancing club since 2009 in what is a totally inappropriate location and venue in Wilmslow Town centre. Wilmslow is a town fairly near to Macclesfield and likely to be a shopping destination for Macclesfield residents as well as Macclesfield Town, itself.

The Cheshire East Council policy for a Sexual Entertainment Venue Licence states as follows:

“Whilst each application will be determined on its own individual merits, the grant of a licence will generally be considered inappropriate where the characteristics of the locality include the following sensitive uses:

- (a) an area predominantly comprising residential accommodation;
- (b) parks and children’s play areas;
- (c) schools and youth centres;
- (d) places of worship; and
- (e) community facilities.”

In view of its near location, I have been to Wilmslow town centre as a shopping visitor. The ST Lounge in Grove Street Wilmslow is in an unsuitable location. It is in close proximity to St Teresa’s Church as a place of worship. Wilmslow Preparatory School for Girls is just a couple of minutes walk away.

Grove Street is at the heart of the pedestrian paved over centre of a family town shopping area for Wilmslow and includes sensitive users such as children.

The community facilities of family shopping can be found at Waitrose nearby including shopping until 9pm on a Friday night, along the same street are Halifax (next door) and Barclays banks, the pharmacist, Boots the chemists is on Grove street nearby and there is also a shop located very nearby which sells Children's shoes, as well as Barnardo's the children's charity shop. I enclose several pictures taken on a shopping trip in early January 2012 on a Saturday afternoon, to illustrate how out of place the venue is in view of the characteristics of the relevant locality.

Residential accommodation nearby includes Bank Place apartments, even though the area is not predominantly residential.

Attending Wilmslow as a shopper in Grove Street during an afternoon day time means that the ST Lounge is out of place with the day time local shopping economy. For example, on my last visit on a Saturday afternoon, it had its shutters down, whilst the use to which other premises in the vicinity are put is largely in day time shopping, so it stands out as being out of place. However, it would not have helped and would still have been out of place, if its shutters were up in the day time in view of the use to which the premises are put in this family shopping area.

I would request that the Licensing Committee refuse the application on the grounds that a sexual entertainment venue at the premises would be inappropriate, having regard to the character of the relevant locality and the use to which other premises in the vicinity are put.

Yours faithfully











Believe in CHILDREN

Barnardo's



Barnardo's



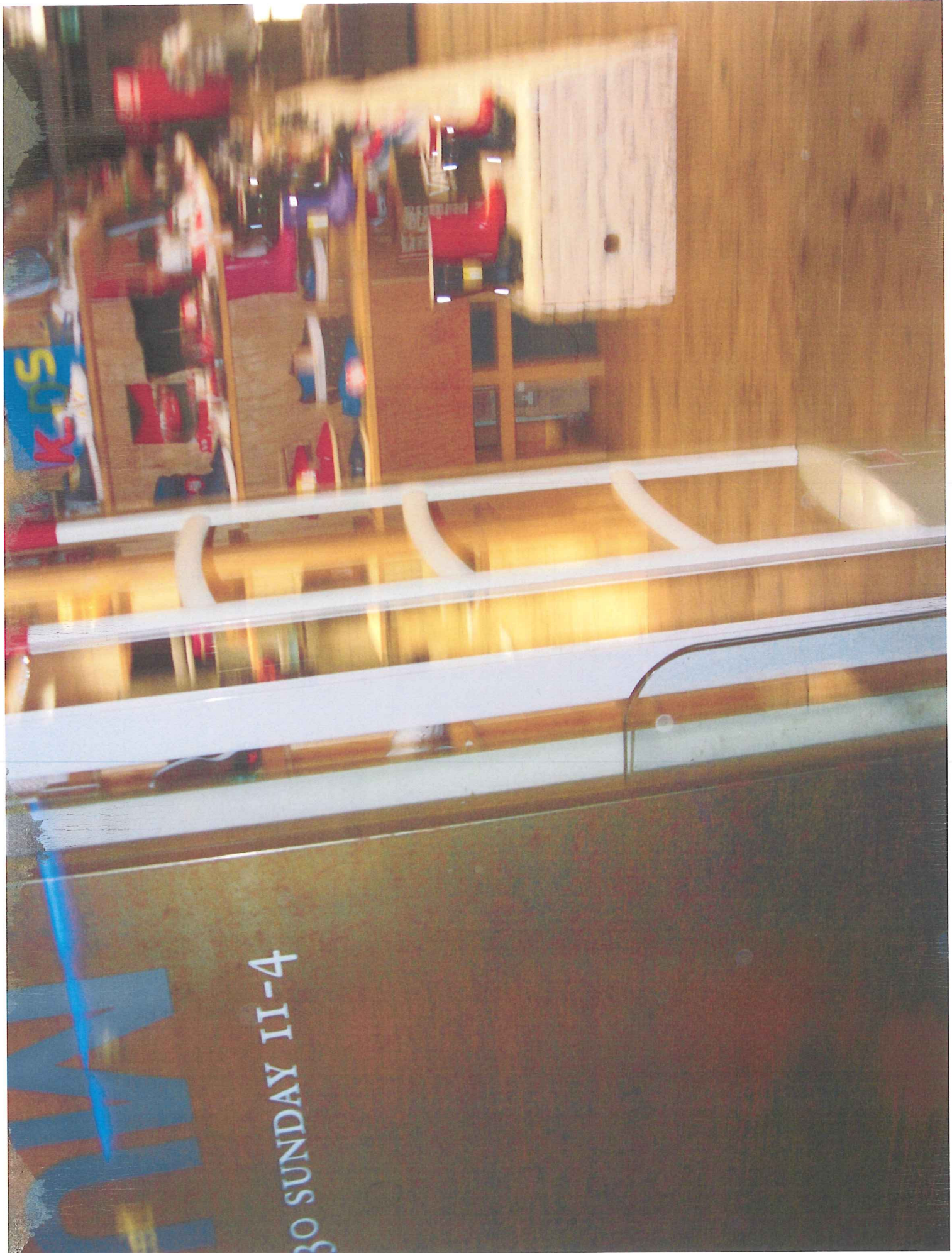
Barnardo's













# Waitrose

WILMSLOW

## Shopping hours

Monday	8:00am - 8pm
Tuesday	8:00am - 8pm
Wednesday	8:00am - 8pm
Thursday	8:00am - 8pm
Friday	8:00am - 9pm
Saturday	8:00am - 8pm
Sunday	10:00am - 4pm

Visit us at [Waitrose.com](http://Waitrose.com)

## Appendix Q

**From:**

**Sent:** 19 January 2012 14:30

**To:** WHITELEY, Paul (Councillor)

**Subject:** Re-licensing of ST Lounge, Wilmslow

Dear Mr Whiteley

It has come to our attention that ST Lounge in Grove Street has applied for a re-licence. We wish to object most strongly to this application on grounds of indecency and immorality. This is the last thing we and our children need to see on the streets of Wilmslow and simply perpetuates the notion that clubs of this sort are acceptable.

We look to you in your position as Chair of the Licensing Committee and our local Councillor to air our objections in the appropriate forum.

We look forward to hearing the outcome.

Yours sincerely

Sent from my iPad

---



## Appendix R





## Appendix S



## Cheshire CC WebGIS

